टीएचडीसी इंडिया लिमिटेड
THDC INDIA LIMITED
''अनुसूची–ए मिनी रत्न श्रेणी–I पीएसयू, एनटीपीसी लिमिटेड की सहायक कंपनी''
"Schedule - A Mini Ratna Category-I PSU, a subsidiary of NTPC Limited"
CIN : U45203UR1988GOI009822

Great Place To Work. Certified JUL 2026-JUL 2026 INDIA

Advt. No-09/2026 **Date:25.11.2026**

ENGAGEMENT OF FIELD ENGINEER / FIELD OFFICER (LEVEL-1) IN VARIOUS DISCIPLINE ON FIXED TENURE/PURELY SHORT-TERM BASIS ON ALL INDIA BASIS

Company Profile:

Incorporation & Ownership

THDC India Limited is a leading profit making Public Sector Enterprise, which was registered as a Public Limited Company in July 1988 under the Companies Act, 1956 with equity participation in the ratio of 75:25 between the Government of India and the Government of Uttar Pradesh. THDCIL was granted 'Mini Ratna – Category-I' status in October 2009 by the Government of India and upgraded to a 'Schedule 'A' PSU in July 2010. Post the strategic sale on March 25, 2020, the equity in THDC India Limited is now shared between NTPC Limited and Government of Uttar Pradesh in the ratio of 74.496:25.504.

THDCIL has been making profit since its first commercial year (2006-07), which started with its first project i.e. Tehri HPP (1000 MW). Since then, THDCIL has expanded its scope and diversified across all conventional and non-conventional sources of energy.

Business Activities

THDCIL has grown from a water-intensive utility to a diversified energy sector undertaking. The company is engaged in the development, operation and maintenance of projects in the hydro, thermal, wind, solar and coal mining sectors with its commitment to sustainable energy. THDCIL has been actively participating in various measures to facilitate transition in the energy sector.

THDCIL's Projects:

Power Plants under Operation:

At present, THDCIL has a total installed capacity of 3,918 MW, which includes 2,424 MW from hydropower (Tehri Hydro Power Project 1,000 MW, Tehri PSP 1000 MW, Koteshwar HEP 400 MW and Dhukwan SHP 24 MW), 113 MW from Wind Power (Patan 50 MW and Devbhoomi Dwarka 63 MW), 61 MW Solar Power (Kasaragod Solar Power Plant at Kerala – 50 MW and Khurja Floating Solar power plant, Uttar Pradesh – 11 MW) and 1,320 MW thermal power (Khurja Super Thermal Power Project in Uttar Pradesh) are included. In addition, THDCIL operates Amelia coal mine in Madhya Pradesh with a production capacity of 5.6 million tonnes per annum.

Projects Under Construction:

THDCIL's Vishnugad Pipalkoti Hydroelectric Project (444 MW) is currently under construction in the state of Uttarakhand.

Financial Performance:

The authorized share capital of the company as of 31.03.2026 is ₹6,000 crore, including a paid-up capital of ₹4358.53 crore. THDCIL started making profit from the first year of commercial operation of its flagship Tehri Hydro Electric Plant (1000 MW) (2006-07) and since then it has maintained a consistent track record of profitability.

Projects Pipeline & Expansion

THDCIL is pursuing an ambitious expansion strategy with a diverse portfolio of projects at various stages of development in several states of the country, including Uttarakhand, Uttar Pradesh, Arunachal Pradesh, Maharashtra, Rajasthan, and Chhattisgarh. The company's growth roadmap primarily focuses on hydropower projects, pump storage, solar energy, and other projects, reflecting its commitment to sustainable and clean energy.

Additionally, THDCIL is actively pursuing the development of Ultra Mega Renewable Energy Power Parks (UMREPPs) through strategic joint ventures with States like Uttar Pradesh and Rajasthan. These partnerships aim to set up large-scale solar and hybrid projects to accelerate the expansion towards clean energy. With a robust project pipeline and strategic collaboration, THDCIL is poised to significantly increase its installed capacity over the coming decade, further strengthening its role as a major contributor to India's sustainable energy infrastructure.

For further details of company profile and projects candidates may log on to www.thdc.co.in THDCIL invites applications on All India Basis from bright, dedicated, result oriented, energetic and dynamic candidates with good academic records to join us on Fixed Tenure/ Purely Short-Term Basis.

DETAILS OF POST

Sl.No	Name of the Post	No. of Post	UR	EWS	OBC (NCL)	SC	ST
1.	Field Officer (Level I) in discipline of Law	06	02	01	02	Nil	01
2.	Field Engineer (Level I) in discipline of Safety	04	02	NIL	01	NIL	01
3.	Field Engineer (Level-I) in discipline of Structural Engineering	01	01	NIL	NIL	NIL	NIL
4.	Field Engineer (Level-I) in discipline of Geo-Technical Engineering	02	01	NIL	01	NIL	NIL

Post Identified Suitable for Persons with Benchmark Disabilities Category:

Sl.No.	Name of Post	Post identified suitable for PwBDs candidates
1.	Field Officer (Level I) in discipline of Law	a) B, LV b) HH c) OA,OL, BA, BL, OAL, BLOA, BLA, CP, LC, Dw, AAV d) SLD e) MD involving (a) to (d) above
2.	Field Engineer (Level I) in discipline of Safety	This post is not identified for PwBD candidates
3.	Field Engineer (Level-I) in discipline of Structural Engineering	b) D, HH c)OA, OL, CP,LC, Dw , AAV d) SLD, MI e) MD involving (b) to (d) above
4.	Field Engineer (Level-I) in discipline of Geo-Technical Engineering	b) D, HH c)OA, OL, CP,LC, Dw , AAV d) SLD, MI e) MD involving (b) to (d) above

Abbreviations: B=Blind, LV=Low Vision ,D=Deaf, HH=Hard of Hearing, OA=One Arm, , OL=One, Leg, , BA=Both Arm, BL=Both Leg, OAL=One Arm and One Leg, BLOA= Both Legs and One Arm, BLA=Both Leg & Arm ,CP=Cerebral Palsy, LC=Leprosy Cured, Dw=Dwarfism, AAV=Acid Attack Victims, , SLD=Specific Learning Disability, MI=Mental Illness and MD=Multiple Disabilities.

Note:

- The vacancies SC/ST/OBC(NCL)/EWS/PwBDs are reserved as per Govt. Guidelines/Directives.
- The vacancies for PwBDs are reserved as per Govt. Guidelines. If there is no person with benchmark disability available for the post shall fill up the vacancy by engagement of a person, other than a person with benchmark disability.
- The total number of vacancies indicated above may increase/decrease at the discretion of THDCIL Management.

ELIGIBILITY CRITERIA

Sl. N	Name of the Post	Essential Qualification	Post Qualification Experience	Upper Age Limit as on date of advt.
1.	Field Officer (Level I) in discipline of Law	Graduate with Full time degree in Law with 60% marks from recognised Indian university or 5year integrated course in Law with 60% marks from Institute recognized by appropriate statutory authority in India	01 years of Post Qualification Experience in a Legal department of Central Govt./State Govt./Public sector or a Reputed Private sector organization. Should be conversant with practice and procedure in all Civil Matters before Court including Arbitration, Labour Laws, Company Law and experience in drafting of Petitions, Applications, Affidavits, Memorandum of Appeal Contract/Services Agreement & other related matters etc.	32 Years

2.	Field Engineer (Level I) in discipline of Safety	Bachelor's Degree (B.E/B.Tech/ B.Sc Engg. in Engineering (Four years Full Time course) from recognized Indian University or Institute by appropriate statutory authority in India with not less than 60% marks or equivalent CGPA and 1 year Post Graduate Diploma Full-Time course in Industrial Safety with not less than 60% marks or equivalent CGPA	01 years of Post Qualification Experience in Safety department of Central Govt./State Govt./Public sector or a Reputed Private sector organization.	32 Years
3.	Field Engineer (Level-I) in discipline of Structural Engineering	Full time B.E/B.Tech/B.Sc (Engg.) in Civil Discipline from recognized university /institute recognized by appropriate statutory authority in India with not less than 60% marks **And** M.Tech in Structural Engineering	NIL	32 years
4.	Field Engineer (Level-I) in discipline of Geo-Technical Engineering	Full time B.E/B.Tech/ B.Sc (Engg.) in Civil Discipline from recognized university or institute recognized by appropriate statutory authority in India with not less than 60% marks **And** M.Tech in Geo-Technical Engineering	NIL	32 years

***Selection committee will assess the candidates based on candidates' profile, experience, performance in the Interview & overall suitability for the above levels and recommend for selection to the post of Field Engineer/ Field Officer (Level I) subject to meeting respective criteria.**

IMPORTANT NOTE:

1. The Essential Qualification shall be Full Time and Regular Basis.
2. Candidates with 59.99% in Law Degree/ B.E/ B.Tech/B.Sc (Engg.)/ Post Graduate Diploma in Industrial Safety are not eligible and shall not be rounded off to 60%.
3. Candidates having experience of Apprenticeship training (as per The Apprenticeship Act 1961) in relevant field as mentioned above will be treated as work experience.
4. Candidates having experience as Internship OR Academic roles such as teaching, research work, JRF/SRF, PhD scholar, or project work during graduation/post-graduation/PhD will not be treated as work experience.
5. Experience certificate should clearly mention the following:
   (i) Name and Designation
   (ii) Department
   (iii) Date of Joining
   (iv) Date of Relieving (if applicable)
   (v) Nature of Experience

RELAXATION & CONCESSION

1. Reservation to OBC (Non-Creamy Layer)/SC/ST/PwBDs (Degree of Disability 40% or above)/ Ex-Servicemen /J&K Domiciled/Victims of riots candidates will be provided as per Government of India directives/guidelines wherever the vacancy is reserved.
2. Category (SC/ST/OBC(NCL)/PwBDs/ Ex-Servicemen /EWS) once filled in the online Registration form will not be changed and no benefit of these category will be admissible later on.

SELECTION PROCESS

As per the Scheme for Engagement of Personnel on Fixed Tenure/ Purely Short-Term Basis, where Selection involves only Personal Interview, the weightage of different parameters considered for selection process is as below:

Criteria	**Marks**
Appearance & Physical Agility, Collaboration & Networking	10 Marks
Experience	10 Marks
Communication & Inter Personal Skills, Team & People Leadership	10 Marks
Professional Knowledge & Business Acumen	30 Marks
Aptitude for Project, Change Management & Adaptability, Vision & Strategic orientation, Achievement orientation, System orientation	40 Marks
TOTAL	100 Marks

The number of candidates to be called for Personal Interview for filling up vacancies by Direct recruitment will normally be approximately five times the number of vacancies to be filled. Wherever number of candidates are less than five times, all the candidates shall be called for interview. The shortlisting of the Candidates for Personal Interview is proposed to be done based on Merit/ percentage of Marks obtained by the candidate in the Education Qualification and Experience as per weightage given below. For each category separate merit list will be drawn based on the following weightage:-

For Law

Sl. No.	**Educational Qualification**	**Weightage (%)**
1	Xth/Matriculation	15
2	XIIth/Intermediate	15
3	Graduation*	15
4	Law Degree*	35
5	Post Qualification Experience 01-03 years– 10 04- 06 years- 15 06 years and above -20	20

*For Integrated Law weightage shall be 50%

For Safety

Sl. No.	Educational Qualification	Weightage (%)
1	Xth/Matriculation	15
2	XIIth/Intermediate	15
3	Full time engineering degree	30
4	01 year Diploma / Advance Diploma/PG Diploma in Industrial Safety	20
5	Post Qualification Experience 01-03 years– 10 3 years and above- 20	20

For Structural Engineering, Geo-Technical Engineering

Sl. No.	Educational Qualification	Weightage (%)
1	Xth/Matriculation	15
2	XIIth/Intermediate	15
3	B.E/B.Tech/B.Sc (Engg.) in Civil Discipline	25
4	M.Tech in Structural Engineering / Geo-Technical Engineering	45

General Conditions of Empanelment:

- No candidate securing overall less than 50% marks in the interview will be empanelled. SC/ST/PwBDs/ Ex-Servicemen candidates(wherever vacancy is reserved) will be required to secure at least 40% marks in the interview for their empanelment.
- Empanelment will be made in order of merit.

REMUNERATION

Candidate selected on Fixed Tenure/ Purely Short-Term Basis shall be paid Fixed Remuneration as follows:

Name of the Post	Fixed Remuneration on monthly basis	Remarks
Field Officer (Level I) in discipline of Law	Level I- Rs 53,580	As per the Scheme for Engagement of Personnel on Fixed Tenure/ Purely Short-Term Basis.
Field Engineer (Level I) in discipline of Safety		
Field Engineer (Level-I) in discipline of Structural Engineering		
Field Engineer (Level-I) in discipline of Geo-Technical Engineering		

- Other Remuneration/Benefits as per the Scheme for Engagement of Personnel on Fixed Tenure/ Purely Short-Term Basis.

LEAVES, COMPENSATORY OFF AND EXTRA ORDINARY LEAVE

- 12 Casual Leaves and 02 days Optional Leaves shall be allowed for one-year Contract Period.
- FTBs shall be allowed 15 days Earned Leave in a year of Contract Period and shall be credited on monthly pro-rata basis. Earned Leave to FTBs credit is encashable during or at the end of period of engagement. Further, Earned Leave to FTBs credit can be carried forward at the time of extension of the tenure. The other terms & conditions of Earned Leave shall be as under:
  (i) Intervening Sundays and Holidays falling within the spell of earned leaves will be counted as earned leave. However, the holidays preceding and/or succeeding the leave period shall not be counted as leave.
  (ii) Leave encashment shall be provided on the basis of Fixed remuneration. FTBs under suspension will not be eligible for encashment of earned leave. FTBs where service are terminated owing to disciplinary proceedings shall not be eligible for encashment of Earned Leaves.
- Maternity Leaves as per the Code on Social Security, 2020 subject to fulfilling other laid down conditions in the act to the female FTBs.
- Special Additional Leave (SAL): FTBs engaged in Projects/ Plants are eligible for 12/22 SAL (as applicable at the respective Projects/Plants) in a year where he/she is posted. SAL shall be availed within the Contract Period or encashed within one month of the completion of one-year Contract Period, after which it shall lapse. The encashment of SAL, if any, shall be calculated on Fixed Remuneration of the FTBs. This leave shall not be carried forward due to any reason whatsoever.
- FTBs rostered for duties in shifts/relay in the Operation & Maintenance of Power Plant/Mines (engaged on coal production/ OB removal only), for working on Weekly offs/Festival/National holidays (i.e 12 Festival holidays including 3 National Holidays) shall be eligible for compensatory off.
- Extra Ordinary Leave means leave sanctioned under special circumstances without any remuneration when no other kind of leave is due. Quantum of Leave and reason is as below:
  (i) Illness/ Medical Emergency for self- upto one month on the production of Medical Certificate.
  (ii) Other Extreme compelling situations- upto 15 days.
- Other terms & conditions related to Leaves, Compensatory Off and Extra Ordinary Leave shall be as per Scheme for Engagement of Personnel on Fixed Tenure/ Purely Short-Term Basis

MEDICAL FACILITY

- **OPD:** Medical facility to self, spouse and two dependent children limited to maximum of one-month Fixed remuneration for OPD per year in total taken together treatment at THDC Dispensaries/ Empanelled / Non-empanelled hospitals. This shall not include additional allowances payable for posting at the notified location/project in the scheme.
- **IPD:** FTBs inclusive of family (spouse and two dependent children) shall be provided with Medical Insurance in case of IPD treatments during tenure of engagement having sum assurance upto Rs 5 Lakhs per annum.
- Reporting Officer shall be the Competent Authority for the sanction/counter sign of medical reimbursement.

INSURANCE

- **GPAIS Coverage:** FTBs will be covered under Group Personal Accidental Insurance Scheme, for Field Executive (Level I)- Insurance cover for Group Personal Accidental Insurance Policy is Rs 6 Lakhs with monthly premium of Rs 1140/- payable by the employer.
- **Additional Insurance at Non-Family Stations:** Further, in addition to the existing GPAIS coverage, an Additional Insurance Coverage shall be applicable for the FTBS posted at Non-Family stations, for Field Engineer (Level I)- the insurance coverage is Rs 15 Lakhs. (The charges for insurance premium shall be borne by THDCIL)
- **Employees' Deposit Linked Insurance (EDLI):** FTBs will be covered under the Scheme of EDLI under the Employees' Provident Fund & Miscellaneous Provisions Act, 1952 for a maximum sum assurance of Rs 7 Lakhs. The charges for insurance shall be borne by THDCIL.

CONDUCT

The FTBs are required to maintain high standards of Conduct as provided in THDCIL CDA Rules/ Standing Orders. The Conduct/Performance of FTBS shall be duly assessed from time to time.

TENURE OF ENGAGEMENT AND TERMINATION OF CONTRACT

- FTBs will be engaged temporarily for a period of 1 year which can be extended on the yearly basis for additional 4 years in stages based on the performance, requirement and recommendation of the duly constituted committee to evaluate the performance. Engagement will end automatically on completion of tenure, if no further extension is allowed. However, the total period of engagement will be as mentioned in contract or offer of engagement but not to be extended beyond 5 years in any circumstances.
- Services during the tenure of engagement will be purely on temporary basis. Contract is liable to be terminated in case performance or conduct is not found satisfactory.
- The tenure can be terminated by either party by giving one month notice in writing subject to fulfilling terms and conditions of service agreement bond.
- FTBs shall have no vested right to claim for regularization or permanent absorption during the period of engagement and thereafter, on account of rendering service on fixed tenure basis in THDCIL

AGREEMENT

- FTBs shall have enter into Service Agreement with THDCIL as per the prescribed proforma provided in Scheme for Engagement of Personnel on Fixed Tenure/ Purely Short-Term Basis.
- Notwithstanding anything contains herein or in any other rules, regulations, scheme, orders, communication issued and being in force from time to time the Service Agreement can be terminated by THDCIL at any time without assigning any reason, or if any discrepancy in the information/ document provided by FTBs comes to the notice of THDCIL at a later stage.

- The Terms and Conditions of engagement shall clearly mention that THDCIL reserves right to modify, alter, change, add or delete the terms of engagement without any prior notice and the same shall be mandatorily applicable.

OTHER TERMS AND CONDITIONS

- FTBs will be governed by rules and regulations of THDCIL as applicable from time to time.
- FTBs are liable to be posted at Project Sites/Offices/Units of THDCIL anywhere in India.
- The engagement of FTBs is subject to verification of character and antecedents/ and caste certificates and in case of any false claim made, the engagement will be terminated without assigning any further reasons and prejudice to such actions as may be taken under the provision of the Bharatiya Nyaya Sanhita/ IPC for production of false certificates.
- FTBs shall not be provided the facility of Loans in THDCIL.
- No other Allowance/Benefits/PRP/Incentives will be admissible.
- Unauthorized absence from the duty will be liable for the termination of the contract automatically.
- FTBs shall be allowed to avail the facilities of Transit Camp Accommodation. The charges/rate shall be as applicable as per the rules.
- All the terms and conditions mentioned in Scheme for Engagement of Personnel on Fixed Tenure/ Purely Short-Term Basis amended from time to tine shall be applicable.

MEDICAL FITNESS

No person shall be appointed in the service of the Company unless such person has been certified by a duly qualified and registered medical practitioner or medical board or Chief Medical Officer or Civil Surgeon of a Govt. Hospital as approved by the Company to be medically fit to discharge his duties, except that in case of persons appointed from the Government or Public Enterprises such a certification, at the option of the Company will not be necessary, if he had been earlier medically examined for the previous employment.

REGISTRATION FEES

Rs. 600/- (Rupees Six Hundred Only) shall be payable by candidates belonging to UR/EWS/OBC category through online mode.

No fee for SC/ST/PwBDs/Ex-Servicemen/Departmental candidates/Candidates belonging to Doob Kshetra/ Project Affected Area Families of THDC Projects.

GENERAL INFORMATION AND INSTRUCTIONS

1. Only Indian Nationals are eligible to apply.
2. All qualification should be from an Indian University/Institute recognized by appropriate statutory authority and should be only Full-Time & Regular.

3. Computation of age and Experience shall be done as on 25.11.2026.
4. The candidate should ensure that he / she fulfills the eligibility criteria and other norms mentioned in this advertisement. If a candidate is shortlisted based on the information given by him/ her and does not fulfill the same/ meet the criteria, he/she will not be allowed for Personal Interview.
5. While applying for the post, the applicant should ensure that he/she fulfills the eligibility and other norms mentioned above, as on the specified dates and that the particulars furnished are correct in all respects. In case it is detected at any stage of engagement process that a candidate does not fulfil the eligibility norms and/or that he/she has furnished any incorrect/false information or has suppressed any material facts, his/her candidature will stand automatically cancelled. If any of the above shortcomings is/are detected even after appointment his/her services are liable to be terminated without any notice.
6. The mere fact that a candidate has submitted application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him/her the right to be definitely called for interview/considered further for selection process.
7. Canvassing in any form shall disqualify the candidate.
8. Candidates claiming to belong to any particular category shall/ necessarily furnish valid EWS/ OBC (NCL)/SC/ST/ PwBDs Certificate, as the case may be, from Competent Authority. For posts where there are **identified vacancies** for OBC (NCL)/SC/ST/ PwBDs/EWS candidates, are required to submit requisite certificate in the latest prescribed format of Government India, issued in the current year only (i.e 2026-2027) .Relaxation can be extended in case of **vacancies identified** for SC/ST/OBC (NCL)/PwBDs/EWS candidates. The upper age be relaxed by 10 years for PwBD candidate. The OBC candidates who belong to "Creamy Layer" are not entitled for concession admissible to OBC-category and such candidates have to indicate their category as General. Age Relaxation for the candidates who had ordinary been domiciled in the State of Jammu & Kashmir from 01.01.1980 to 31.12.1989 and for Ex-Servicemen (Ex-SM) will be as per Government of India guidelines/directives.
9. Format prescribed for furnishing certificates for SC/ST, OBC, EWS and PwBDs (as applicable for the relevant PwBDs category), formats are available in THDCIL website www.thdc.co.in .
10. The closing date for online registration will be treated as the date reckoning for SC/ST/OBC(NCL)/EWS/PwBDs status of the candidate and the candidate should be in possession of necessary certificate as on this date.
11. In case Caste /Category Certificate is issued in a language other than Hindi or English, candidates are advised to produce a certified translation of the same in either Hindi or English language at the time of document verification
12. Candidates belonging to **Doob Kshetra/THDCIL Project Affected Area Family** the certificate shall be valid only if the same is issued by **Special Land Acquisition Officer (SLO) duly verified by concerned District Authority.**
13. Candidates shall be required to bring a valid photo ID to the interview. Photocopies of the original identification document shall not be acceptable. Candidates will not be permitted to appear for the Group Discussion/Personal interview if original and valid photo identification is not presented.
14. Candidates are advised to keep their e-mail ID, Mobile No. active at least for one year. No change in e-mail ID and Mob. No. will be allowed once entered. All future correspondence shall be sent via e- mail/ or SMS only.
15. All information regarding this engagement process shall be made available in the career section of our website http://www.thdc.co.in and no separate communication shall be made. Applicants are advised to check the website

periodically for updates related to engagement process.

16. **Candidates working in Govt./PSU are required to forward their applications through proper channel at time of applying for the post and are required to produce "No objection Certificate" from the present employer at the time of Personal Interview.**
17. Candidates employed with Government Departments/PSUs/Autonomous Bodies will be required to submit relieving letter from current organization at the time of joining if selected for the post.
18. Depending on the requirement THDCIL reserves the right to cancel / restrict /curtail/enlarge / modify / alter the engagement/ selection process and number of vacancies, if need so arises, without issuing any further notice or assigning any reason thereafter.
19. THDCIL relevant rules shall be applicable to the engagement process as in force from time to time.
20. Any proceeding in respect of any matter of claim or dispute arising out of this advertisement and/or an application response there to can be instituted only in Dehradun (Uttarakhand) and Court/tribunals/ forums at Dehradun (Uttarakhand) only shall have sole exclusive jurisdiction to try any such cause/dispute.
21. In case any ambiguity/ dispute arises on account of interpretation in versions other than English, the English version will prevail.
22. Application registered without/ incomplete documents shall be summarily rejected even though registration number has been generated. Candidate should not send any documents/certificates or print out of Registration slip/form through post.
23. Management reserves right to call for any additional documentary evidence in support of education, experience, CTC, pay scale, etc.
24. In case of any doubt arising with regard to any of the provisions under this advertisement, the final authority of interpretation will vest in the Appointing Authority whose decision will be final.

HOW TO FILL ONLINE APPLICATION

Before applying for Online Registration Form candidates should possess the following:

1. Valid and active Email ID and Mobile No.
   (E-mail ID and mobile number to be entered in online registration form is mandatory. In case a candidate does not have a valid e-mail ID, he/she should create his/her new e-mail ID before applying online. Candidates are advised to keep the e-mail ID and mobile number entered in the online registration form active for at least one year. No change in the e-mail ID or mobile number will be allowed once entered. All future correspondence shall be made via e-mail and/ or SMS only.)
2. Scanned copy of recent passport size color photograph of the candidate with white background (Size-50 KB & Format-JPG/PNG/PDF)
3. Scanned signature of the candidate. (Size-20 KB & Format-JPG/PNG/PDF).
   (Signature (in Black ink) against white background is to be scanned and uploaded in the space earmarked in the online registration form. Candidate is advised to confirm his/her uploaded signature is clearly visible/ identifiable at the appropriate place.)
4. Scanned copy of Certificate / Marksheet of Class Xth and XIIth (Size-125 KB & Format-JPG/PNG/PDF)

5. Essential Qualification Marksheet & Certificate (Master's) (Full-Time/Regular) to be uploaded as one file. (Size-1 MB & Format-JPG/PNG/PDF).
   NOTE: Candidates having Additional Qualification are supposed to upload the supporting documents along with documents of essential qualification as one file.
6. Scanned copy of Caste/ Category Certificate (if applicable in case of SC/ST/OBC(NCL)/PwBD/J&K Domiciled / Ex-Servicemen/ Victims of riots /Doob Kshetra of THDC Projects) in a format prescribed by the Government of India. (Size-125 KB & Format-JPG/PNG/PDF)
7. Scanned copy of Proof of norms adopted by University/Institute to convert CGPA/OGPA/DGPA in to percentage. (Size-125 KB & Format-JPG/PNG/PDF)
   If CGPA is not applicable then upload the scanned copy of Marksheet.
8. Scanned copy of Experience Certificate. (Size-2 MB & Format-JPG/PNG/PDF**). (if applicable).**
9. Scanned copy of Other Documents. (Size-500 KB & Format-JPG/PNG/PDF**). (if applicable).**

Steps to Fill in Online Application Form:

I. The relevant link will be made available on THDCIL website **https://www.thdc.co.in/→Career Section→ New Job Opening**. No other means/ mode of Application Form shall be accepted. Candidates shall only apply through online registration link. ***Before filling the Online Application Form please read eligibility criteria and essential qualification required carefully***

II. Candidates must fill in their Basic Information.
Candidates must enter the same name in the same configuration as mentioned in their Xth Marksheet certificate.

III. Must carefully fill the fields asked in the Basic Information. Such as State Domicile, Category, Religion and other information asked.

IV. Fill in the details of Academics & Professional Qualification as per your marksheet and certificate only. Provide marks as per your marksheet. In case of CGPA provide correct marks in percentage after conversion.

V. While filling in the Languages Known remember to tick the boxes provided in that section as well. Next fill in Address details and other information.

VI. Fill in the details of your experience with proper mention of period of service.

VII. Remember to upload all the documents as per mentioned format and size. Please see that all documents uploaded are clear and readable. **(Candidate's online application form is liable to be rejected if they have uploaded supporting documents that are not clear and unreadable)**

VIII. Upon completing the filling of the details in Registration form, candidate has to click the Save button and then proceed further:

- **For the candidates belonging to General, OBC(NCL) and EWS, Payment Now option will appear before final submission of Registration Form, the candidate has to click on Make Payment and complete the payment process. After completion of Payment process, the candidates shall complete the application form by checking Payment details(auto fetched) and then shall click on the Submit Button at the bottom of the page.**
- **For ST/SC/PwBDs / Ex-Servicemen /Doob Kshetra (Project Affected)/ Department Candidates (THDCIL Employees only) need not pay the Registration Fee and no Make Payment option will appear, for such candidates, they have to directly click on Submit button at the bottom for Final Submission.**

IMPORTANT NOTE: After clicking of Submit button (subsequent to successful payment of application fees and filling of payment details(auto fetched) in the online form in case of General/OBC/EWS candidates) the Registration Form will be considered complete and submitted for Final Submission.

IX. Candidate should take a print out of completed application form and keep it with him/ her safely for future reference. (**This print out of application should be kept in safe custody of the candidate. Candidates must not send this printout to any office of THDCIL***).*

X. Other Points:

- All Information regarding this engagement process shall be made available in the career section of our website http://www.thdc.co.in and no separate communication shall be made.
- Applicants should keep sufficient copies of same photographs in reserve for future use, which they are using in the Online Application Form.
- Applicants can send their Query related to engagement process to e-mail ID: thdcrecruitment@thdc.co.in (kindly mention the post and advt no)
- Once applied, the applicants are advised to check the website as well as their registered e-mail ID regularly for any updates regarding this engagement process.

THE CANDIDATES SHOULD CROSS CHECK ALL THE DETAILS FILLED IN THE ONLINE APPLICATION FORM, BEFORE FINALLY SUBMITTING THE SAME, AS NO CORRECTION WILL BE ALLOWED LATER.

HOW TO MAKE PAYMENT

- For GENERAL, OBC(NCL) & EWS CANDIDATES- Candidates have to click on the Make Payment now link and make payment of Registration fee-₹ 600/- (₹. Six Hundred only) ¬

- For ST/SC/PwBDs / Ex-Servicemen/Doob Kshetra of THDC Projects/Departmental Candidates the **Registration fee is exempted**.

1. On clicking Make Payment link, candidate will be directed to Fees payment page.
2. Check the details and click Pay Now Link
3. SBIePay page will open.
4. Select the payment mode and make payment of fees.

IMPORTANT POINTS:

- Candidate should take print out of receipt of Registration Fee and keep it with him/her safely for future reference. Candidate must not send this printout to any office of THDCIL.
- If Registration Fee is deducted from the bank account and candidate receives failure payment message, after submitted the Registration Form and Payment Now displaying on the Registration form then candidates are advised to read instructions carefully under "Steps for making payment of Registration Fee" and accordingly once again make the payment of Registration fee or contact his/her bank.
- Bank Commission charges will be borne by the candidates. In case the fee is deposited in wrong account then THDCIL will not be responsible.
- Registration fee deposited after Last date of Online Registration will not be valid.
- Fees once paid will not be refunded under any circumstances. Candidates are therefore requested to ensure their eligibility before applying for any post and payment of Registration Fee.

IMPORTANT DATES

Sl.No.	Particulars	Date & Time
1.	Opening of Online Registration	**25.11.2026 (10:00AM)**
2.	Closing of Online Registration	**24.12.2026 (06:00 PM)**

Note:

1. ***Applicants are advised to check the Career Section of our website regularly for any updates.***
2. ***In order to avoid last minute rush, the candidates are advised to apply early enough. THDCIL will not responsible for network problems or any other problem in submission of online application.***
3. ***Registration Fee once paid will not be refunded under any circumstances.***
4. ***Application form submitted without Registration Fee will be considered as incomplete and shall be summarily rejected as per point no-22 of General Information and Instructions.***