गार्डेन रीच शिपबिल्डर्स एण्ड इंजिनियर्स लिमिटेड **Garden Reach Shipbuilders & Engineers Limited**
(A Govt. of India, Ministry of Defence, Undertaking)
CIN NO. : L35111WB1934GOI007891
Regd.& Corporate Office: GRSE Bhavan, 61, Garden Reach Road, Kolkata – 700024 ; Website: www.grse.in

EMPLOYMENT NOTIFICATION NO. 2024/09 (O)

DETAILED ADVERTISEMENT FOR OFFICER POSTS

GRSE Ltd. is one of the Premier Schedule-A Mini Ratna, Category -I Defence Shipyard. It is effectively contributing to the defence preparedness of the country by building different sophisticated and state-of-the-art warships. The Company invites applications from qualified, talented and energetic Indian Nationals for the following posts in various disciplines:

Opening date for Online registration: 29 October 2024 (from 14:00 Hrs.)
Closing date for Online registration: 18 November 2024 (upto 23:59 Hrs.)

Sl. No.	Name of Post/ (Grade)	Scale of pay (IDA)	Max. Age as on 01 Oct 2024	Discipline/ Posts/ Reservation	Minimum Qualification	Minimum Years of post-qualification experience as on 01 Oct 2024
(A)	**Project Superintendent** **(CGM / E-8)** **(On Fixed Term Contractual Basis for 03 years extendable maximum of another 02 years)**	**120000-3%-280000**	**54 yrs.**	**Technical-02 (UR-1, OBC-1)**	Four years full time degree in Engineering or equivalent in the discipline of Mechanical / Electrical / Electronics / Marine Engineering / Civil / Production / Naval Architecture. [For detailed qualification grouping, please refer Note – 1 A (ii)]	i. 24 years' post qualification experience out of which at least 15 years in Senior position either singularly or collectively in overseeing Indian Naval or India Coast Guard projects/assets. Experience in "Ship building" / "Ship design" / "Ship repair" / "Overseeing the construction / repair of Naval Ships or Submarines" desirable. ii. Candidates from Govt. / PSU / Autonomous organizations should have 2 years' experience in immediate lower grade whereas Candidates from private sector should be drawing comparable CTC of GM Grade (E-7) for minimum 2 years. iii. Naval Officers of the rank of Commodore & above or equivalent in Army / Air Force / Coast Guard and Captain drawing Commodore Grade pay meeting the experience criteria may also be considered. iv. For details refer Note 6.

Sl. No.	Name of Post/ (Grade)	Scale of pay (IDA)	Max. Age as on 01 Oct 2024	Discipline/ Posts/ Reservation	Minimum Qualification	Minimum Years of post-qualification experience as on 01 Oct 2024
(B)	**Project Superintendent** **(GM / E-7)** **(On Fixed Term Contractual Basis for 03 years extendable maximum of another 02 years)**	**100000-3%-260000**	**52 yrs.**	**Technical-01 (UR)**	Four years' full time degree in Engineering or equivalent in the discipline of Mechanical / Electrical / Electronics / Marine Engineering / Civil / Production / Naval Architecture. [For detailed qualification grouping, please refer Note – 1 A (ii)]	i. 22 years' post qualification experience out of which at least 15 years in Senior position either singularly or collectively in overseeing Indian Naval or Indian Coast Guard projects/assets. Experience in "Ship building" / "Ship design" / "Ship repair" / "Overseeing the construction / repair of Naval Ships or Submarines" desirable. ii. Candidates from Govt. / PSU / Autonomous organizations should have 2 years' experience in immediate lower grade whereas Candidates from private sector should be drawing comparable CTC of AGM Grade (E-6) for minimum 2 years. iii. Naval Officers of the rank of Commodore & above or equivalent in Army / Air Force / Coast Guard and Captain drawing Commodore rank scale of pay meeting the experience criteria may also be considered. iv. For details refer Note 6.
(C)	**Deputy General Manager** **(E-5)** **(On Fixed Term Contractual Basis for 03 years extendable maximum of 02 years)**	**80000-3%-220000**	**48 years**	**Technical-06 (UR-3, OBC-1, SC-1 EWS-1)**	Four years full time degree in Engineering or equivalent in the discipline of Mechanical / Electrical / Electronics / Marine Engineering / Civil / Production / Naval Architecture. [For detailed qualification grouping, please refer Note – 1 A (ii)]	i. 15 years' post qualification experience either singularly or collectively in "Ship building" / "Ship design" / "Ship repair" / "Overseeing the construction / repair of Naval Ships or Submarines". ii. Candidates from Govt. / PSU / Autonomous organizations should have 2 years' experience in immediate lower grade whereas Candidates from private sector should be drawing comparable CTC of SM Grade (E-4) for minimum 2 years. iii. Naval Officers of the rank of Commander & above or equivalent in Army / Air Force / Coast Guard meeting the experience criteria may also be considered. iv. For details refer Note 6.

Sl. No.	Name of Post/ (Grade)	Scale of pay (IDA)	Max. Age as on 01 Oct 2024	Discipline/ Posts/ Reservation	Minimum Qualification	Minimum Years of post-qualification experience as on 01 Oct 2024
(D)	**Senior Manager** **(E-4)** **(On Fixed Term Contractual Basis for 03 years extendable maximum upto another 02 years)**	**70000-3%-200000**	**45 years**	**Technical–09 (UR-3, OBC-2, SC-2, ST-1, EWS-1)**	Four years full time degree in Engineering or equivalent in the discipline of Mechanical Engg/ Marine Engg/ Electrical Engg/ Electronics Engg/ Civil Engg/ Naval Architecture [For detailed qualification grouping, please refer Note – 1 A (ii)]	i. 11 years' post qualification experience either singularly or collectively in "Ship building Project Management" / "Ship design" / "Ship Repair" / "Ship Procurement" / "Overseeing the construction or repair" / "Maintenance and Operations" of Commercial Vessels especially Bulk Carriers, Tankers, Multi-Purpose vessels, Tugs, Dredgers, etc. ii. Experience and knowledge of export oriented commercial shipbuilding and green technology in shipbuilding projects is desirable. iii. Candidates possessing Master Degree/ Post Graduation in Engineering in Mechanical Engg/ Marine Engg/ Electrical Engg/ Electronics Engg/ Civil Engg/ Naval Architecture with 09 years' above experience mentioned at Sl. no. (i) above. iv. Candidates from Govt. / PSU / Autonomous organizations should have 2 years' experience in immediate lower grade whereas Candidates from Private sector should be drawing comparable CTC of Manager (E-3) Grade for minimum 2 years. v. Naval Officers of the rank of Liutenant Commanders & above or equivalent in Army / Air Force / Coast Guard meeting the experience criteria may also be considered iv. For details refer Note 6.
(E)	**Manager** **(E-3)** **(On Fixed Term Contractual Basis for 03 years extendable**	**60,000- 3%-1,80,000**	**42 years**	**Medical-02 (UR-1, OBC-1)**	MBBS degree from any University recognized by Medical Council of India (MCI)	i. 08 years' post qualification experience. Private practitioners with above experience may also be considered. ii. Candidates from Govt. / PSU / Autonomous organizations should have 2 years' experience in immediate lower grade whereas Candidates from private sector should be drawing comparable CTC of

Sl. No.	Name of Post/ (Grade)	Scale of pay (IDA)	Max. Age as on 01 Oct 2024	Discipline/ Posts/ Reservation	Minimum Qualification	Minimum Years of post-qualification experience as on 01 Oct 2024
	maximum upto another 02 years)					DM Grade (E-2) for minimum 2 years. iii. 1 year relaxation in post qualification experience for candidates having Post Graduate Diploma in Medical field. 2 years relaxation in post qualification experience for candidates having Post Graduate Degree in Medical field. iv Naval Officers of the rank of Lieutenant and above or equivalent in Army / Air Force / Coast Guard meeting the experience criteria may be considered v. For details refer Note 6.
(F)	**Manager** **(E-3)** **(On Fixed Term Contractual Basis for 03 years extendable maximum upto another 02 years)**	**60,000- 3%- 1,80,000**	**42 years**	**Technical- 01 (OBC)**	Four years full time degree in Engineering or equivalent in the discipline of Mechanical Engg/ Marine Engg/ Electrical Engg/ Electronics Engg/ Civil Engg/ Naval Architecture [For detailed qualification grouping, please refer Note – 1 A (ii)]	i. 08 years' post qualification experience either singularly or collectively in "Ship building Project Management" / "Ship design" / "Ship Repair" / "Ship Procurement" / "Overseeing the construction or repair" / "Maintenance and Operations" of Commercial Vessels especially Bulk Carriers, Tankers, Multi-Purpose vessels, Tugs, Dredgers, etc. ii. Experience and knowledge of export oriented commercial shipbuilding and green technology in shipbuilding projects is desirable. iii. Candidates possessing Master Degree/ Post Graduation in Engineering in Mechanical Engg/ Marine Engg/ Electrical Engg/ Electronics Engg/ Civil Engg/ Naval Architecture with 06 years' of above experience mentioned at Sl. no. (i) above. iv. Candidates from Govt. / PSU / Autonomous organizations should have 2 years' experience in immediate lower grade whereas Candidates from Private sector should be drawing comparable CTC of Deputy Manager (E-2) Grade for minimum 2 years.

Sl. No.	Name of Post/ (Grade)	Scale of pay (IDA)	Max. Age as on 01 Oct 2024	Discipline/ Posts/ Reservation	Minimum Qualification	Minimum Years of post-qualification experience as on 01 Oct 2024
						v. Naval Officers of the rank of Lieutenant and above or equivalent in Army / Air Force / Coast Guard meeting the experience criteria may be considered. vi. For details refer Note 6.
(G)	**Deputy Manager** **(E-2)** **(On Fixed Term Contractual Basis for 03 years extendable maximum upto another 02 years)**	**50000- 3%- 160000**	**35 years**	**Medical- 01 (OBC)** **The post is reserved for PwBD (OH)** **(Backlog Vacancy)**	MBBS degree from any University recognized by Medical Council of India (MCI)	i. 05 years' post qualification experience. Private practitioners with above experience may also be considered. ii. Candidates from Govt. / PSU / Autonomous organizations should have 2 years' experience in immediate lower grade whereas Candidates from private sector should be drawing comparable CTC of AM Grade (E-1) for minimum 2 years. iii. 1 year relaxation in post qualification experience for candidates having Post Graduate Diploma in Medical field. 2 years relaxation in post qualification experience for candidates having Post Graduate Degree in Medical field. iv. Naval Officers of the rank of Sub- Lieutenant and above or equivalent in Army / Air Force / Coast Guard meeting the experience criteria may be considered v. For details refer Note 6.

Permanent Employment

(A)	**Manager** **(E-3)**	**60,000- 3%- 1,80,000**	**42 years**	**Finance- 01 (ST)** **(Backlog vacancy)**	Chartered Accountant (CA)/ Cost & Management Accountant (CMA)	i. 08 years' post qualification experience in dealing with financial matters, either singularly or collectively, i.e. "Budgeting", "Costing", "Banking", "Taxation", "Finalisation of accounts", "Exposure in Audit Related matters", "Financial Concurrence in various procurements" and "compliance matters related to Finance".

						ii. Candidates from Govt. / PSU / Autonomous organizations should have 2 years' experience in immediate lower grade whereas Candidates from private sector should be drawing comparable CTC of DM Grade (E-2) for minimum 2 years. iii. Naval Officers of the rank of Lieutenant and above or equivalent in Army / Air Force / Coast Guard meeting the experience criteria may be considered. iv. For details refer Note 6.
(B)	**Deputy Manager** **(E-2)**	**50000- 3%- 160000**	**35 years**	**Medical- 01 (OBC)** **(Backlog Vacancy)**	MBBS degree from any University recognized by Medical Council of India (MCI)	i. 05 years' post qualification experience. Private practitioners with above experience may also be considered. ii. Candidates from Govt. / PSU / Autonomous organizations should have 2 years' experience in immediate lower grade whereas Candidates from private sector should be drawing comparable CTC of AM Grade (E-1) for minimum 2 years. iii. 1 year relaxation in post qualification experience for candidates having Post Graduate Diploma in Medical field. 2 years relaxation in post qualification experience for candidates having Post Graduate Degree in Medical field. iv. Naval Officers of the rank of Sub- Lieutenant and above or equivalent in Army / Air Force / Coast Guard meeting the experience criteria may be considered v. For details refer Note 6.

UR=Unreserved; SC=Scheduled Caste; ST=Scheduled Tribe; OBC=Other Backward Class; EWS=Economically Weaker Section;
PwBD= Persons with Benchmark Disabilities;; VH=Visually Handicapped; HH=Hard of Hearing; OH- Orthopedically Handicapped LV=Low Vision;
PD=Partially Deaf

NOTE:

For posts on Fixed Term Contractual basis: Employees engaged on Fixed Term Contract cannot claim permanency and will not be considered for promotion. However, in later part of recruitment, if it is seen that requirement will be for a longer period, they may be absorbed in the permanent roll based on the proven track record of their performance and subject to Organizational requirement and availability of vacancies. A maximum of 50% of such recruitees could be absorbed in the equivalent induction grade in Officer Category.

1. A. EDUCATIONAL QUALIFICATION

(I) FOR TECHNICAL POSTS

i. Four years Full Time Engineering Degree (BE, B Tech) will only be considered. Lateral entry to 3rd semester of 8 semesters course / 2nd year of 4 years' course will also be considered as equivalent qualification.

ii. Grouping of Disciplines in Engineering Degree – Technical disciplines

- Mechanical – Mechanical/ Mechatronics/Mechanical & Automation/Mechanical & Industrial Engg./ Mechanical & Production Engg./ Marine Engg.
- Electrical – Electrical/ Electrical & Electronics/ Electrical & Instrumentation
- Electronics – Electronics/ Electronics & Communication/ Applied Electronics & Instrumentation/ Electronics & Telecommunication/ Electronics & Instrumentation/ Instrumentation & Control
- Marine Engineering - Marine Engineering.
- Civil – Civil/ Structural/ Civil & Structural
- Production - Production Engineering/ Production Engineering & Management/ Production & Industrial Engineering/Manufacturing Technology/Engineering
- Naval Architecture – Naval Architecture/Naval Architecture & Shipbuilding/ Naval Architecture & Ocean Engg./Naval Architecture & Marine Engg./Ocean Engg. & Naval Architecture/Naval Architecture & Offshore Engg.

iii. Only the above-mentioned disciplines will be considered for the recruitment process. Courses / Disciplines with equivalence to the above will not be considered. For all the posts the qualification mentioned at Graduate level (for Technical posts) would be of full time only. No Part Time/Correspondence course will be accepted.

iv. Post Graduate Integrated Degree Courses will also be allowed for Engineering disciplines in Technical posts. The integrated Professional Technical Qualification should be of 5 years' duration after 10+2 qualification.

(II) APPLICABLE FOR ALL POSTS

i. AICTE / UGC / Government of India recognized / approved Degree / PG Degree courses in concerned discipline (as referred above) awarded by University / Institution recognized by Govt. of India will only be considered.

ii. The date of declaration of result / issuance of mark sheet shall be deemed to be the date of acquiring the qualification and there shall be no relaxation on this account.

iii. Candidates having Master Degree in Engineering must possess the minimum qualification prescribed against the post.

iv. For the posts in Manager grade in Medical discipline, Candidates having higher qualification in medical discipline, the period of experience overlapping with the study of Master degree/ PG Degree/ PG Diploma course shall not be considered for reckoning the post qualification experience.

2. MAXIMUM AGE LIMIT

i. Maximum age limit for applicants in the posts under UR Category is **54 years for Project Superintendent (CGM), 52 years for Project Superintendent (GM), 48 years for Deputy General Manager and 42 years for Manager as on 01 October 2024**. However, relaxation of age for SC/ST/OBC/Persons with Benchmark Disability (PwBD) / Ex-Serviceman will be as per Govt. rules. The relaxation in age limit for PwBD candidates shall be applicable irrespective of the fact whether the post is reserved or not. Age is not a bar for internal candidates.

ii. Relaxation in the upper age limit mentioned against each post may be granted to any candidate to extent of excess years of relevant post qualification experience possessed by the candidate vis-à-vis the notified years of post-qualification experience for each post.

iii. Maximum age as on cut-off date after all relaxations for all categories (SC/ST/OBC/PwBD/Ex-Servicemen) and internal candidates shall not exceed 56 years.

3. RESERVATION

i. Reservation for SC / ST / OBC / EWS / PwBD as applicable has been indicated against each post. However, candidates from reserved category fulfilling eligibility criteria may also apply for the posts earmarked for UR as per Government Rules.

ii. Persons with Benchmark Disability category are required to produce Medical Certificate in prescribed format issued by the Competent Authority as stipulated in The Rights of Persons with Disabilities Act, 2016 having minimum 40% or more disabilities in the category as the case may be.

iii. Category (SC/ST/OBC/PwBD/EWS) once entered in the Online Application form will not be allowed to be changed and no benefit of other category will be admissible later on.

iv. OBC candidates at the time of interview have to submit declaration to the effect that the incumbent does not fall in Creamy Layer section and also to produce non-creamy layer certificate in the prescribed format as applicable for appointment for the posts under Govt. of India and Central Govt. Public Sector Undertaking. OBC (non-creamy layer) certificate by the Component Authority should be issued in the current year.

v. Candidates will get the benefit of reservation under EWS only on production of an Income and Asset Certificate issued by a Competent Authority in the prescribed format. The Income and Asset Certificate issued by a Competent Authority in the prescribed format shall only be accepted as proof of candidate's claim as 'belonging to EWS. EWS certificate should be issued in 2024-25.

vi. SC/ST/OBC/EWS candidates applying for a post where there are no vacancies in their respective reserved categories, will be treated as General candidates and no relaxation in any criteria will be applicable to these candidates. However, they may indicate their actual category in Online Application so as to avail of application fees concession as applicable.

4. APPLICATION PROCEDURE

i. All candidates have to submit application **ONLINE** through **'Career section'** of GRSE website **www.grse.in** or on **https://jobapply.in/grse2024**

ii. All candidates are required to apply ONLINE and upload documents supporting age, caste, education, experience etc. in the Online application. In addition to that, take print out of auto generated filled in Application Format, put their signature at designated places and send it along with self-attested copies of testimonials/certificates in support of Date of Birth, Caste, Educational & Professional qualification, Experience, CTC/Pay-scale, Ex-Serviceman, PwBD etc. through **ORDINARY POST** only to **Post Box No. 3076, Lodhi Road, New Delhi – 110003**, so as to reach within **25 November 2024**. The envelope containing the application and supporting documents should be super-scribed with **"GRSE Employment Notification No. 2024/09(O)"** and **"Post Applied for _____".**

iii. Serving candidates of Govt. / Semi-Govt. / PSUs / Autonomous Organization are further required to forward the auto-generated printout along with self-attested copies of supporting documents **through proper channel** to the address mentioned above or produce **No Objection Certificate (NOC)** at the time of interview. A candidate may be interviewed without NOC but he/she will not be entitled to any pay-protection benefit and service transfer benefit on joining, if selected.

iv. Please note that candidature of the candidate is liable to be cancelled if he / she submit more than one application for same post.

v. GRSE will not be responsible for any delay / loss in postal transit of any application or communication.

vi. The detailed procedure of application and other details are available in "Career Section" of GRSE Website: www.grse.in and also in https://jobapply.in/grse2024.

vii. All correspondence with candidates shall be done through e-mail only. All information regarding Admit Cards for Written test, Interview Call Letter etc. shall be provided through e-mail uploaded at the time of application/uploading on GRSE website. Responsibility of receiving, downloading and printing of Admit Cards for Written test/ Interview Call Letter or any other information shall be of the candidate only. GRSE will not be responsible for any loss of e-mail sent, due to invalid/wrong e-mail ID provided by the candidate or delivery of e-mails to Spam/Bulk mail folder for delay/non-receipt of information if a candidate fails to access his/her mail/website in time or DND activated mobile no. etc.

5. SELECTION PROCESS

The selection for all posts will be through interview only.

6. PAY SCALES

(A) From Navy/Army/ Air Force/ Coast Guard equivalent post & grade

Defence Force personnel having requisite qualification and experience may be considered for posts as per the following details.

Post advertised	Grade	Pay Scale of the posts advertised	Rank (Navy/Army/Air Force/Coast Guard)
PS (FT)(CGM)	E-8	120000-3%-280000	Commodore or equivalent / Captain drawing Commodore rank pay scale
PS (FT)(GM)	E-7	100000-3%-260000	Commodore or equivalent / Captain drawing Commodore rank pay scale
DGM (FT)	E-5	80000-3%-220000	Commander or equivalent
SM (FT)	E-4	70000-3%-200000	Lieutenant Commander or equivalent
MGR (FT)	E-3	60000-3%-180000	Lieutenant or equivalent
DM MGR	E-2	50000-3%- 160000	Sub- Lieutenant or equivalent

(B) From PSU / Govt. Department:

Applicants must have minimum two (2) years of experience in the immediate lower grade for the posts advertised.

(i) The equivalent pay scales in the various grades on CDA and IDA are given below:

Post advertised	Grade	Pay Scale of the posts advertised	Immediate lower grade Pay Scale	
			CDA Pay Scales (Rs.)/ Level	IDA Pay Scales/ Grade (Rs.)
PS (FT)(CGM)	E-8	120000-3%-280000	130600-3%-215900/ L-13	100000-3%-260000
PS (FT)(GM)	E-7	100000-3%-260000	130600-3%-215900/ L-13	90000-3%-240000
DGM (FT)	E-5	80000-3%-220000	78800-3%-209200/ L-12	70000-3%-200000
SM (FT)	E-4	70000-3%-200000	69400-3%-207200/ L-11	60000-3%-180000
MGR (FT)	E-3	60000-3%-180000	69400-3%-207200/ L-11	50000-3%-160000
DM	E-2	50000-3%-160000	56100-3%-177500	40000- 3%-140000

(ii) Candidates from Central Government/ PSU/ Autonomous Bodies who are on consolidated remuneration or having pay structure other than CDA/ IDA pay scales, comparable CTC criteria (as applicable for candidates from private sector) will be adopted.

(C) From Private Sector:

i. The applicants working in private sector should indicate their salary head wise (monetary/cash part) which forms part of Income Tax FORM-16 and Employer's Contribution towards EPF/EPS with supporting document (FORM-16 and EPFO/ Employer statement of Employer's Contribution towards EPF/EPS. They should indicate their organization structure and their position in the organization hierarchy. The comparable gross salary (monetary/cash part) for the purpose of drawing equivalency in next lower grade of GRSE for a minimum period of 02 years, a lower variance up to maximum of 25% of CTC of equivalent grade in GRSE will be reckoned. The variance may be relaxed upto maximum of 40 % of CTC for Private sector candidates at the discretion of Management.

ii. The applicants working in private sector should submit Offer of Appointments, Joining letter, Relieving Letters and Experience certificate(s) mentioning date of joining & date of leaving (and also preferably indicating nature of experience), salary certificates for all employments in support of their experience.

Fixed Term

Post advertised for the Grade	Approximate CTC of immediate lower grade (Rs.)
PS (FT)(CGM)	29.18 Lakhs GM (E-7) (FT)
PS (FT)(GM)	26.26 Lakhs AGM (E-6) (FT)
DGM (FT)	20.42 Lakhs SM (E-4) (FT)
SM(FT)	17.50 Lakhs M(E-3)FT
MGR (FT)- Technical	14.59 Lakhs DM(E-2)FT
MGR (FT) - Medical	15.79 Lakhs DM(E-2)FT- Medical
DM(FT)- Medical	12.63 Lakhs AM(E-1)FT- Medical

Permanent

Post advertised for the Grade	Approximate CTC of immediate lower grade (Rs.)
MGR	15.46 Lakhs DM(E-2)
DM- Medical	13.32 Lakhs AM(E-1)- Medical

(C) Applicable for Private Practitioners [applying for the post of Manager (Medical)-, Dy.Manager (Medical) on Fixed Term basis and Dy. Manager (Medical) on Permanent basis

i. The applicants who are private practitioners should submit Income Tax Return (ITR) if FORM-16 is not available for any year. The comparable income from Business & Profession will be considered for the purpose of drawing equivalency in next lower grade of GRSE for a minimum period of 02 years. Maximum variance of 40 % of CTC will be considered in case of Private Practitioners applying for the above medical posts at the discretion of Management.

ii. The applicants should submit documents in support of their duration of experience stated in the application. However, self-declaration for private practice upto a period of 06 months immediately after registration for practice with the respective professional body / Institution for Doctors shall be considered while reckoning the post qualification experience in case of private practitioners.

7. APPLICATION FEES

i. **Application fees is Rs. 590/- which can be remitted through online mode (Payment Gateway).** Applicants belonging to SC/ST/PwBD/Internal Candidates are exempted from payment of Application Fee.

ii. The application fee is non-refundable and hence candidates are advised to ensure their eligibility for the post before applying.

iii. Please refer **"Guidelines to Apply Online"** in the portal https://jobapply.in/grse2024 for details regarding remittance of Application Fee.

iv. No other mode of payment will be accepted.

8. GENERAL TERMS AND CONDITIONS

i. The mere fact that a candidate has submitted application against the advertisement and apparently fulfilling the eligibility criteria as prescribed in the advertisement would not bestow on him/her the right to be definitely considered for selection process.

ii. The experience mentioned against the post excludes any kind of traineeship including Management Trainee / Graduate Engineer Trainee etc.

iii. In addition to Basic pay, Industrial DA, HRA, other perks (35% of basic pay), CPF, Gratuity, Post-Retirement benefits etc. are admissible as per the Rules. For Manager (Medical), Dy. Manager(Medical) on Fixed term basis and Dy. Manager (Medical) on Permanent basis ,Non-Practicing Allowance (NPA) is admissible as per rules **The present CTC per annum for the advertised posts is given below:**

Fixed Term

Post advertised for the Grade	Approximate CTC (Rs.) *
PS (CGM) (E-8) (Fixed Term)	35.02 Lakhs
PS (GM) (E-7) (Fixed Term)	29.18 Lakhs
DGM (E-5) (Fixed Term)	23.34 Lakhs
SM (E-4) (Fixed Term)	20.42 Lakhs
MGR (E-3) (Fixed Term)- Technical	17.51 Lakhs
MGR (Medical) (E-3) (Fixed Term)	18.94 Lakhs (including NPA @20% of Basic Pay)
DM (Medical) (E-2) (Fixed Term)	15.79 Lakhs (including NPA @20% of Basic Pay)

* For posting at Kolkata.

Permanent

Post advertised for the Grade	Approximate CTC (Rs.) *
MGR (E-3)	18.55 Lakhs
DM (Medical) (E-2)	16.66 Lakhs (including NPA @20% of Basic Pay)

In addition, Performance Related Pay and Hospitalization benefit will be applicable.

iv. GRSE reserves the right to fill up all the posts based on suitability or increase / decrease the number of posts to be filled up or cancel any post or even cancel the whole process of recruitment without assigning any reason. In such cases the reservations will be as per the Govt. guidelines.

v. Option of Hindi medium shall be given in interview.

vi. If selected, the candidates can be posted to any Unit / Project / location of the company.

vii. Final selection of candidates is subject to medical fitness by Company's Medical Officer as per company's Recruitment Rules.

viii. Interview will be conducted through online / VC mode. However, if Outstation candidates called for interview, reimbursement of the travelling fare as per following rule will be paid by GRSE

Candidates appearing for interview for the Post advertised for the Grade	Entitlement of reimbursement of travelling fare
PS (CGM / GM)	Both ways air-fare by economy class at actual on production of Receipt/Ticket and Boarding Pass for incoming journey
DGM (E-5), SM (E-4), MGR (E-3) DM (E-2)	Both ways AC Two Tier Railway fare or at actual (whichever is less) by the shortest route (from place of residence/place of work to Kolkata) on production of tickets / receipts for incoming journey

ix. The decision of GRSE in all matters regarding eligibility, conduct of interview and selection will be final and binding on the candidates and no correspondence will be entertained.

x. **Corrigendum/Addendum, if any, will be issued in GRSE website only and no other communication will be made either in press or by any other mode.**

xi. Management reserves the right to call for any additional documentary evidence in support of education, experience, CTC/Pay-scale/Income etc. of the applicants.

xii. **In case, at any time, it is found that the candidate is not meeting the eligibility criteria, the candidature will summarily be rejected forthwith. In that event, no reimbursement of travelling expenses and medical expenses incurred for attending the interview will be made. Hence, candidate must ensure that he/she is absolutely meeting the eligibility criteria and other conditions advertised without any deviation.**

xiii. Furnishing of false information or concealment / suppression of factual information will render the candidate unfit for employment and GRSE will not be responsible for any consequence of furnishing of such wrong / false information.

xiv. For any dispute, the Jurisdiction shall be Kolkata.

xv. For any other query, please e-mail to **recruitment@grse.co.in** / **grse18@jobapply.in**

9. IMPORTANT DATES

Sl.	Details	Dates
(a)	Start Date for Online Registration	29 Oct 2024 (14:00 hrs.)
(b)	Closing Date for Online Registration	18 Nov 2024 (23:59 hrs.)
(c)	Remittance of Application fees	18 Nov 2024 (23:59 hrs.)
(d)	Receipt of hardcopy of application signed by candidate along with Certificates / testimonials in support of eligibility through Ordinary post only.	25 Nov 2024
(e)	Date of Interview	Will be announced later

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