Rani Lakshmi Bai Central Agricultural University

Gwalior Road, Near Pahuj Dam, Jhansi (U.P.) – 284003
(Established under the Rani Lakshmi Bai Central Agricultural University Act, 2014)
☎ : **0510-2730555Web page: http://www.rlbcau.ac.in**

NOTICE INVITING OPEN TENDER THROUGH E-PROCUREMENT

Open Tender for The Comprehensive Annual Maintenance Contract of Passenger / Goods & Services Lift at Rani Lakshmi Bai Central Agricultural University - Jhansi, Uttar Pradesh, - 284003.

The Rani Lakshmi Bai Central Agricultural University, Jhansi invites online Open tender enquiry in Two Bids Systems through e-tendering from reputed firms with adequate experience. The details of the specifications, schedule of requirement, terms & conditions are given below:

INSTRUCTIONS TO TENDERERS

DEFINITIONS: In this Contract, the following terms shall be interpreted as indicated below:

1. "Vendor or Contractor or Service Provider" shall mean the successful bidder to whom the contract has been awarded and with whom the Tendering Authority signs the contract for rendering of goods and services.
2. "Contract" means the agreement entered into between the Tendering Authority and the Vendor, as recorded in the document signed by the parties, including all the attachments and appendices there to, and all documents incorporated by reference there in;
3. "Bidder" means any firm having proper legal Agreement between the parties with the lead firm taking the full responsibility of managing the project as required in the tender. The word "Bidder" when used in the pre award period shall be synonymous with Vendor" which shall be used after award of the contract.
4. "The Contract Price" means the price payable/receivable to the Successful Bidder under the Contract for the full and proper performance of its contractual obligations;
5. "The Goods" means all the all the material/ services, which the Vendor is required to supply to the Tendering Authority under the Contract;
6. "Services" means services ancillary to the supply of the Goods, such as transportation and insurance and any other incidental services and other obligations of the Vendor covered under the Contract;
7. "Day" means a working day.

8) "Tendering Authority" means Registrar, RLBCAU.

Job Requirement

1.The Comprehensive Annual Maintenance Contract is for the period of One year from the date of order/agreement.

2.Scope of Annual Comprehensive Maintenance Contract: -

(a) Diagnose the fault and rectify the defects detected in reasonable time.
(b) Repair /replace the faulty parts etc. of the equipment's.
(c) Carry on the preventive maintenance as per schedule.
(d) Attend all break down calls as and when required.
(e) Upkeep the system, recording, required reading and maintenance of log Book of works carried out.

Comprehensive Maintenance Contract for all kinds of Routine, Preventive & Corrective (Break down) Maintenance of 16 nos. Passenger Elevators (of M/s Kone Make) at RLBCAU Campus, inclusive all materials, consumable (battery etc.), LED light, fan, spares parts, labour, testing instrument, Transportation of Materials & Parts, etc. as required following IS Codes:

- IS: 3534-1976 Outline dimensions of Electric Lifts.
- IS: 4666-1980 Specifications for Electric passenger and Goods Elevators.
- Indian Electricity Act 1910.
- Indian Electricity Rules, 1956.
- IS: 1860-1980 code of practice for installation, operation and maintenance of Electric Passenger and Goods Lifts.

Sr.No.	Type of Lift	Location	Floor	Qty.
1.	16 passenger/1088 Kg	Academic Building	G+5 Floor	6 No
2.	Goods & Services 10 passenger / 680 Kg	Academic Building	G+5 Floor	1 No
3.	16 passenger/1088 Kg	Admin Building	G+3 Floor	2 No
4.	13 passenger/884 Kg	Farmer Hostel Building	G+3 Floor	1 No
5.	13 passenger/884 Kg	Manu -1 Hostel	G+5 Floor	1 No
6.	13 passenger/884 Kg	Manu -3 Hostel	G+5 Floor	1 No
7.	13 passenger/884 Kg	Vivekanand-1 Hostel	G+5 Floor	2 No
8.	13 passenger/884 Kg	Vivekanand-2 Hostel	G+5 Floor	2 No

Note:-

- Annual health check report to be submitted lift wise to the RLBCAU.
- The estimate rate for the service is Rs. 12 lakhs plus taxes.

Contractor shall take all necessary steps to maintain the equipment (under the contract) in proper operating condition. Contractor shall use trained and appropriately supervised personal to perform the Maintenance Services. The maintenance services shall be conducted during the normal working hours.

Contractor shall send at regular intervals and as frequently as the company thinks necessary having regard to the age, nature and condition of the elevators (but not less than 12 times per annum), a technician to systematically inspect, adjust and lubricate the parts of the elevators to the extent necessary to maintain the elevator in satisfactory working order. Contractor will supply all lubricant necessary for this purpose. (**ANNEXURE-I**)

Contractor will carry out its standard customary annual safety test to examine all safety devices and provide copies of the test certificates duly signed by registered elevator contractor. Upon notification by the customer of a breakdown or failure in the elevator(s), contractor shall send as soon as may reasonably be possible during subsequent normal working hours, a technician to carry out necessary repairs in order to restore the elevator(s) to satisfactory working condition. Contractor will replace (with identical or equivalent item) or rectify at its option any component of the elevator rendered defective due to normal wear and tear and arising out of ordinary and reasonable use of the elevator except for such items and conditions which are excluded hereunder as particular and general exclusions.

The parts which are replaced shall be property of contractor.

In the event of a failure requiring modifications to the System, the contractor shall undertake any testing and re-commissioning required. Any such modification shall be submitted for review by the RLBCAU representative.

All parts and components fitted by contractor will be original parts or components. If original parts or components are not available, the parts or components fitted will be of equal quality and functionality of reputed brands/makes with ISI mark only, after approval of RLBCAU.

Contractor will keep sufficient Nos. of spares required for replacement during day to day maintenance and Breakdown /Corrective Maintenance to avoid delay.

The replacement of the following components is also the scope of this contract -

a) Elevator car enclosure.
b) Bulbs (including fluorescent tubes) and alarm bell/buzzer.
c) Incoming electrical wiring up to main switches in the m/c room.
d) Main switches in the m/c room.
e) Dry cells, batteries & LCDs.
f) Decorative items including mirror and hand rail.
g) gear oil and lubricate as required.

The contractor shall provide Quarterly reports on the condition of the equipment in an agreed format. Records of each routine visits and call out visits, together with details of the work done or action done or action taken, shall be entered on a log book which shall be provided by the Contractor and retained in the location as decided by the Employer's Representative. The lift mechanic of the company shall certify in the logbook that "the lift is fit for use" and that all the safety devices are working. He shall also mention his name with dates and time in the logbook.

Contractor shall obtain the NOC for Lifts (Lift license) from the concerned authorities of Electricity Safety Department or any other concerned local departments and provide the original copies to RLBCAU

It is desirable that no Passenger ever get trapped inside the Elevator. RLBCAU shall designate relevant persons who shall be given necessary training in Elevator operation &/or Emergency Rescue operation.

Equipments Covered under the AMC: -

(a) Renew all wire ropes and chain (where fitted) as often as required to maintain an adequate factor of safety to equalize the tension on all hoisting ropes, repair or replace conductor cables and hoist way and machine room elevators wiring.

(b) Systematically examine and adjust the following components: - Machine, Worm Gear, Thrust Bearing, Drive Sheave, Drive Sheave Bearing, Break Contact, Lining and components, etc.

Motors, Motor Generator, Motor windings, rotating elements, Commutator, Brushes, Brush Holders, Bearing Coils, Resistance for operating and motor circuits, Magnet Frames and other Mechanical parts, etc.

Controller, Selector, Levelling, Devices, Cams, Relays, Solid states components egg. PCBs, Transducers, Resistors, Condensers, Power Amplifiers, Transformers, Contacts, Leads, Dash pots, Timing Devices, Steel Selectors tapes and mechanical and electrical driving equipments, etc.

Governor, Governor Sheaves, shaft assembly bearings, contacts and Governor Jaws. Car and hall mechanical buttons, Car and hall position indicators, hall Lanterns, car direction indicators and all other car landing signal fixtures as installed by Kone**.** Deflectors or secondary sheaves, bearings car and counter weight guide rails and buffers, top and bottom limit switches, Governor tension sheave assembly, compensating sheave assembly, Car counter weight and counter weight guide shoes including rollers or gibes. Interlock on hoist way door, hoist way door hangers, guides, automatic power operated door operator, car door hanger, car door contacts, safety shoes, load weighing equipments, car frame, car safety mechanism and platform.

(c) Furnish lubricants compounded to KONE stringent specification.

(d) Examine periodically all safety devices and governors, and make all customary safety tests.

(e) Others components / Parts, if any, not mentioned in the above items.

ADDITIONAL TERMS AND CONDITIONS

- Subject GeM Bid has been floated on OEM/OES only.
- OEM for this GeM Bid is M/s Kone Elevator India Pvt Ltd; Accordingly, only OEM is eligible to participate in this Bid.
- OEM is preferably requested to participate in the Bid directly without Channel Partner/ Dealer.
- OEM shall nominate only one dealer against this GeM Bid. Multiple Dealer authorizations is strictly not permitted.
- Bid received without Bid specific Authorization letter, shall be rejected. Further, if bid is received with general authorization letter, the same shall not be considered and their Bid summarily rejected. No claim, of whatsoever kind, shall be entertained later in this regard.
- Being ST-OEM/OES case MSE clause is not applicable.

Important Terms and Condition

(1) Eligibility Condition - The bidder shall meet the following requirement: -

(a) Average annual turnover during last 3 year ending 31st March 2026 should be at least 20.0 Lac each year only for manufacturers of Lift or service agencies, authorized by manufacturer.

(b) Experience of having successfully completed at least 2 similar Comprehensive AMC work during last three years as on last day of March 2024 in Central / State government officers / PSU. Documentary proof in support of the above shall be produced along with technical Bid failure which the offer may be disqualified.

(2) Bid Price: - The bidder shall give the total price inclusive of all taxes, levies, GST etc. The Basic unit price and all other components of price need to be indicated individually against price schedule given in financial Bid. The price indicated in the financial bid is firm and no further modification in the price will be accepted.

(3) The AMC will be in force for a period of one years from the date of order/agreement.

(4) The contractor shall continue the service on same terms until a new contractor is in place. The contract is extendable for a further period of one year on same terms and conditions at the discretion of the University.

(5) **Payment Terms: -** No advance payment will be made. Payment will be made quarterly by A/C payee cheque / through Electronic mode directly in the bidders A/C.

(6) Taxes, if any, will be deducted from bill / Tax invoice at the prevailing rates.

(7) The scope of work includes replacement of **batteries** also.

(8) All spares to be used in this work shall be genuine spare parts and the same shall be used from the authorized dealer / manufacturer.

(9) The scope of contract includes all major / minor repair / replacements etc. All servicing, maintenance and replacement shall be done with the knowledge of University Engineer / or his authorized person RLBCAU.

(10) The Agency shall attend unlimited breakdown calls in between routine service calls immediately on receipt of breakdown calls.

(11) Bidder shall inspect the system before quoting. A bidder shall deem to have full knowledge of installation whether he inspects it or not.

(12) The contract covers servicing and comprehensive maintenance of Lifts, cables termination and connected accessories of the equipment are also included in the contract.

(13) Recoveries will be made if the services and maintenance are not attended properly as per decision of Vice Chancellor, RLBCAU, which will be final and binding.

(14) The University reserves the right to accept or reject any or all the tenders in part or in full or may change the tender conditions at any stage, even during contract period, without assigning any reasons or to distribute the whole work between two or more contractors.

(15) While handing over the passenger Lift at the end of the contract, these should be in perfect working condition. Any defects found should be rectified by your firm or else the net cost of repairs will be charged on bidders account.

(16) In case of any fault in any equipment the firm has to attend the fault within 24 hours of reporting on phone/ FAX etc. failing which will invite a penalty of Rs. 500/- per day, per unit subject to maximum of 10% of total AMC charges.

(17) In case the contractor fails to maintain the passenger Lifts in time and in attending the relate complaints within 24 hours of reporting on phone/in person, the University shall have the right to get the machine repaired in any way and the cost of repair will be deducted from the bills of the contractor. All machines with major fault will be set right within 48 hours, otherwise a penalty of Rs. 500/- per day, per unit will be levied.

(18) The competent authority may also impose the penalty up to 10% of the contract value if the services are not found up to the mark. No claim from the contractor on this account shall be entertained.

(19) No additional amount will be paid to the contractor what has been specified in the terms and conditions of this contract

(20) The contractor shall not sublet full or any portion of the contract to any other agency/ firm for maintenance of Passenger Lifts.

(21) The repair work is to be carried out within the premises of the University. In the event of major repairs, if any of the machines required to be taken outside University premises, the same will be allowed to be taken outside only with the written permission of the University. No separate charges on account of labour and transportation would be paid by the University for the purpose.
(22) During the concurrency of contract, if any mishap occurs due to electrocution or faulty fittings, it will be the responsibility of the contractor to compensate the loss on account of injury to any person/ property
(23) Erasing or overwriting in the tender will render the same invalid.
(24) Taxes will be deducted at source as per rules.
(25) The Tenderers are requested to go through the instructions, terms and conditions given in the tender document. Failure to furnish all required information duly indexed and page numbered will be at the tenderer's risk and may result in the rejection of the tender.
(26) Canvassing directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
(27) At any time, prior to the date of submission of the tender, the department may for any reasons, modify/ amend bid document.
(28) The department, may at its discretion, extend the deadline for submission of tender.
(29) The department reserves the right to terminate the contract at any time without assigning any reason by giving one month's notice to the contractor.
(30) Department shall be at liberty to test representative sample(s) of each item provided in the machines at the time of repair/ replacement of parts. The sample for testing shall be provided by the contractor/ supplier.
(31) In case of any dispute the decision of the Vice Chancellor, RLBCAU shall be final and binding upon both the parties.
(32) Only manufacturer or their authorized service dealers/distributers with valid TIN & PAN nos. are eligible to participate in the tender bid.
(33) Conditional tenders are liable to be summarily rejected.
(34) The work in full or part shall not be subletted to other agency. If such a violation comes to the notice of the department, the department shall be free to forfeit the entire amount of earnest money/ performance guarantee deposited by the firm.
(35) The University Engineer/ or his authorized person of RLBCAU may be contacted at his chambers, or at 11 KV substation for any clarification.
(36) The contractor shall be responsible for behavior and conduct of it's workers. Worker with doubtful integrity or having a bad record shall not be engaged by the contractor. In this regard, it is also to be stated that the antecedents of the mechanics/ labourers to be deployed by the firm for execution of AMC work, may be verified from the local police.
(37) The department will be at the liberty to ask for source and proof of procurement of materials used to repair/ replacement of the machines.
(38) All the substandard material if brought by contractor shall be rejected and shall have to be removed by him at their cost from the site immediately and this office will not be responsible for the safe custody of the same.
(39) RLBCAU reserves the right to reject or accept any or all the tenders without assigning any reason.
(40) All litigations will be subject to the court of Jurisdiction at Allahabad.

(42) <u>FORCE MAJEURE</u>
(I) Should any force majeure circumstances arise, each of the contracting parties be excused for the non-fulfilment or for the delayed fulfilment of any of its Contractual obligations, if the affected party within 15 days of its occurrence informs in a written form to the other party.
(II) Force Majeure shall means fires, flood, natural disaster or other acts such as war, turmoil, sabotage, explosions, epidemics, quarantine restriction, strikes, lock-outs etc. beyond the control of either party.

ANNEXURE-I

ROUTINE AND PREVENTIVE MAINTENANCE

Preventive & Corrective maintenance shall be carried out as per recommendation of OEMs, however routine and preventive maintenance during the Maintenance Contract shall include the following:

1. MONTHLY:

This shall include the following, but not limited to:

- To check all bearings oil, oil rings, oil chains etc. All machines should be carefully checked and repaired for abnormal temperature rise.
- To check all relays and contracts as well as their movements and repair as necessary.
- To clean traction machines, relays panels, control panels, starter panels, selectors, governors, car top, car gates, sills and pits.
- To check break action and adjust if necessary.
- To check and repair movement of door switches, gate switches and emergency stop switches.
- To check indicator lamps, annunciator lights, buzzer and car lights.
- To check and adjust leveling differences, break slipping, acceleration, deceleration and riding comfort.
- To check and repair movements of car control buttons, switches and the like.
- To check and repair operation of weighing devices.
- To turn grease cups for speed governors and compensating pulleys.
- To oil selectors.
- To top up rail lubricators.
- To clean ropes oil if necessary.
- To clean traction motor brushes, brush holders, and internal frame. Adjust slip rings if necessary. Check commuters.
- To oil electric brake pins.
- To oil all pins of door opening mechanism.
- To clean hoist way, beam slow down cams, outside cages rails and counterweight rails.
- To clean, oil and adjust door closer and levers.
- To clean main sheaves, secondary sheaves, and rope sheaves on car top and counterweight top.
- To clean and repair brake wheels and shoes.
- To oil compensating rope tensioning pulleys.

2. EVERY TWO MONTHS (In addition to all Monthly Checks):

This shall include the following, but not limited to:

- To clean oil door hungers, door rails, interior of hanger case. If necessary adjust acentric rollers, car door hangers, door connecting ropes and chains.
- To check and repair door shoe.
- To clean and oil safety gears.
- To clean and oil car and counterweight guide shoes. Adjust if necessary.
- To clean and oil interior of terminal limit switches and position switches. Check rubber rollers of terminal limit switches.
- To check oil clean and repair interior of door switches, gate switches. Replace worm parts if necessary.
- To check and repair flexible cable.
- To check and repair movement of limit switches.
- To clean and oil interior of car control switches.
- To clean and check push buttons of car control panels.
- To check, clean and repair the sleeves and plungers of the electromagnetic brakes.

3. QUARTERLY (In addition to all two Monthly Checks):

This shall include the following but not limited to:

- To check and repair the operation of terminal limit switches and final limit switches.
- To check and repair the governor switches.
- To clean the brush holders and commutators of the door motors.
- To check and repair the traction ropes for broken wire, wear elongation and even tension. Adjust if necessary.
- To remove the dust inside the traction machines and control panels using electric blower.
- To clean and repair the indicator lamps.
- To check the voltage of rectifiers and thyristors.

4. HALF YEARLY (In addition to all Quarterly Checks):

This shall include the following but not limited to:

- To check and repair the operation of safety gears.
- To check oil for oil buffers.
- To check and clean the landing buttons and contacts.
- To check and repair the compensating chains or ropes.
- To check and oil the bearing of doors motors.
- To grease the secondary sheaves, car top sheaves and counterweights.
- To check the wear of guide shoes of cars and counter weights.

5. ANNUAL (In addition to all Half Yearly Checks):

This shall include the following but not limited to:

- To clean the wire connection box of every landing and car cages.
- Tighten all screws and check the conditions of cables at conduit inlets and outlets.
- To check and repair the condition of worm gear and thrust bearing of the gearboxes.
- To check and tighten screw of control panels, starters panels and relay panels.
- To remove the dust inside the landing indicator switches by electric blower.
- To test all safety devices.
- To dismantle, clean and adjust the electromagnetic brake of gearless machines.
- To charge gear oil and motor oil.
- To check and tighten screws and foundation bolts of traction machine, secondary sheaves, exterior of lifts frame, guide rails, guide rails clamps, and bracket etc.
- To test the over current relays.

Note: - Annual Health Check Report to be submitted lift wise to the RLBCAU

GENERAL TERMS AND CONDITIONS

It may be noted that Financial Bid will be submitted only through Government E-market Place(GEM). No offer in physical form will be accepted and any such offer if received shall be rejected.

1. **THE TENDER:**

This tender is being invited through Government E-Market Place (GEM) where every Tenderer needs to participate through **https://gem.gov.in/**website. Technical and Financial Bid will be submitted only through GEM.

2. **AMENDMENT OF TENDER:**

At any time prior to the due date of opening of tenders, Project Officer may for any reason either on its own initiative of in response to a clarification requested by Tenderer, modify the Tender conditions and specification by amendment. The Project officer may also modify the time frame and may extend the date of final submission if required.

3. The offer should be valid for six months from the date of opening of the technical bid. In case the finalization of the tender is delayed, the Tenderer will be asked to extend the same without any change of terms and conditions of the offer. If any change is made, during the original or the extended validity period, the offer will be liable for outright rejection without entering into further correspondence in this regard and no reference will be made in this regard.
4. The Tenderer should submit attested copy of Board Resolution of company or Power of Attorney authorizing particular person to sign tender and related documents.
5. The Tenderer shall be deemed to have satisfied himself with all the Conditions and circumstances affecting the prices and the possibility of executing the work.
6. All the Tenderer are requested to mention the name of their authorized representative with full address in the tender documents with details of addresses of office phone nos. Mobile no., Email address, etc. in Proforma No. 6. In case the representative is changed during the course of execution of the contract such changes shall be notified by the successful Tenderer, failing which Registrar RLBCAU shall not accept any responsibility.
7. The Tenderer shall specifically note that any overwriting or corrections or manuscript in the bid shall be ignored and will not be considered authentic unless the same are signed with tenderer's Stamp/Seal.
8. In case of any doubt or interpretation of the terms and condition, the decision of the Vice Chancellor will be final and binding up on the Tenderer and no dispute in this regard will be entertained.
9. **EFFECT AND JURISDICTION OF CONTRACT:**

The contract / contracts shall be considered as having come into force from the date of issue of order/orders, which is/are accepted by the Contractor/contractors. The laws applicable by the contract shall be the laws in force in India. **The courts of Jhansi shall have Jurisdiction in all the matters arising under this contract/ these contracts**.

10. SECURITY DEPOSIT:

The successful Tenderer has to submit Security Deposit of 5% of the total cost of the supplied goods / service / Contract, acceptance of Tender within 15 days of the work order. The tenderer can submit the Security Deposit in the form of Demand Draft / Fixed Deposit Receipt / Banker's Cheque or Bank Guarantee from any of the commercial banks in an acceptable form in favour of "RLBCAU, Jhansi" payable at SBI, Karari Branch, Jhansi (OR Online payment in University SBI Account No. 35125027262, IFSC Code: SBIN0007477, MICR Code: 284002013) must reach to the Registrar, RLBCAU, Jhansi

11. SECURITY DEPOSIT WILL BE FOR FEITED WHEN:

1. The contract is terminated before the expiry of contract period.
2. The Tenderer fails to supply stores/complete the work in accordance with terms and Conditions of the contract/tender
3. The tender is rejected on the ground of giving any information of documents or affidavits which is/are misleading /false /incorrect /contradictory /fabricated.

N.B.: Failure to supply stores/complete the work in accordance with the terms and Conditions of contract / tender shall be decided by the Vice Chancellor, RLBCAU, Jhansi

12. ARBITRATION:

All questions, disputes, or differences whatsoever, which may, at any time, arise between the parties i.e. the Vice Chancellor RLBCAU, Jhansi and the contractor/contractors upon or in relation to or in connection tie the contract / contracts shall be referred to the Vice Chancellor RLBCAU, Jhansi shall be final and binding. Upon the parties, further, in case of any dispute or differences or questions arise at the field level between the contractor/sand the authorized field level officers or RLBCAU, Jhansi the decision of the Vice Chancellor RLBCAU, Jhansi shall be final and binding on the contractor/s.

13. INSPECTION AND QUALITY ASPECTS:

A Technical Inspection Team formed by competent authority RLBCAU, Jhansi. This team will be responsible for inspections of the supplied and installed materials as per the tender specification. The Representative of selected party will also be present during visit of the team.

14. MAINTENANCE & TRAINING & WARRANTY PERIOD:

- In the event of any instrument/component getting broken or damaged during installation and trial run at the site before handing over the system, Tenderer shall replace the same free of cost.
- The warranty / guarantee period for the components / equipment's used in shall be one years from the date of handed over of the installed project and if any equipment/component is found to have manufacturing defect within the warranty / guarantee period, Tenderer shall replace the same free of cost within seven days of intimation and if repairs are required, it shall also be carried out by you within the aforesaid ten days at your cost.
- In case of any repair/replacement of fitting/spare parts (except for manufacturing defect which is free) during the period of 1years from the date of handing over, the supplier will supply the same at the prescribed printed

pricelist duly approved in advance. However, Tenderer must maintain free of cost of services and ensure availability of fittings and spare parts of the total system within ten days of getting the request. This is to ensure optimal crop performance and system sustainability.

15.QUANTITIES:

At the time of awarding the contract, competent authority of RLBCAU, Jhansi reserves the right to increase or decrease the quantity of work specified in the tender without any change in the unit prices or other terms and condition of the bid and bidding document. competent authority of RLBCAU, Jhansi reserves the rights to award the work to one agency or split the work to more than agency.

16. PRICES:

Price quoted by the Tenderer shall remain firm during the performance of the contract and not be subject to variation on any account. A bid submitted with a price variation basis shall be rejected.

competent authority of RLBCAU, Jhansi does not bind himself to accept the lowest tender and reserves the right

(1) To reject one or part of one tender or all the tender or (2) To accept any one or part of one tender or all the tenders for the same item or (3) To cancel one or all the tenders without assigning any reasons thereof, and no further correspondence shall be entertained in this context.

17. competent authority of RLBCAU, Jhansi does not accept the printed/written conditions of any Tenderer. It will be ignored without any reference; hence Tenderer should with draw such printed/written conditions if they have any.

18. DOCUMENTS TO BE ENCLOSED WITH TECHNICAL BID:

A. A checklist for the document to be enclosed along with the Technical Bid is mention in Proforma No. 1 with the tender form. The Tenderer must ensure that all the documents required as per the list are enclosed and recorded in the checklist (in tenderer's letter head only)

- **i.** Copy of Memorandum & Articles of Association of company or Partnership Deed
- **ii.** Company/Firm Registration No., Company/Firm Permanent Account No., Sales Tax Registration No., Goods and Services Tax Registration No. etc. applicable, date and issuing authority.
- **iii.** Full set of Audited accounts certified by C.A. for the financial year from 2021-22 of the firm
- **iv.** Name and addresses of Proprietor / Partner / Directors and details of sister concern if any case in enclosed
- **v.** Copies of the work orders / experience certificate of work done as proof of experience

Proforma No.1

Check List of TECHNICAL BID

(To be filled in by the Tenderer on Tenderer's Letter Head only and to be retained with Technical Bid only)

Tender Document No. _____

Name & Address of Tenderer: _____

S. No	Documents/Certificates	Requirement Criteria	Whether attached Yes/No	Page No. of the enclosure
1.	Tender Form	Compulsory		
2.	Copy of Company/Firm Registration Certificate No	Compulsory		
3.	Memorandum & Articles of Association/Partnership Deed	If any		
4.	Copy of Company/Firm Permanent Account No.	Compulsory		
5.	Copy of Goods & Service Tax Registration	Compulsory		
6.	Proforma 2: Details of Proprietor/Partners/Directors	Compulsory		
7.	Proforma 3: Details of Contact Person.	Compulsory		
8.	Any documents requested as per any terms of the tender documents	Compulsory		
9.	Relevant Experience Certificate	Compulsory		
10.	Copies of Work Order	Compulsory		
11.	Turn over certificate	Compulsory		

Place:

Date:_____

Signature of the
Competent & Authority Seal
of Manufacturer

ProformaNo.2

TECHNICALBID

DETAILS OF PROPRIETOR/PARTENERS/DIRECTORS

(To be submitted on Tenderer's Letter Head only)

Tender document No.:_____

Name & Address of Tenderer:_____

Sr. No.	Particulars	Proprietor-1 /Partner/ Director	Proprietor-2 /Partner/ Director	Proprietor-3 /Partner/ Director	Proprietor… /Partner/ Director
1	Name				
2	Address				
3	Phone No.(O) (with STD code)				
4	Fax No. (With STD code)				
5	Phone No.(R) (with STD code)				
6	Mobile No.				
7	E-Mail Address				

N.B.: Strict out whichever is not applicable.

Place:

_____

Date:_____

Signature of Competent Authority

Seal of Manufacturer

Proforma No.3

Details of Contact Personnel

(To be submitted on Tenderer's Letter Head only)

In the event of need of communication, I/We_____

_____Hereby authorize following official as our contact personnel:

1	Name of Personnel	
2	Designation	
3	Phone Number with STD Code-(Office)	
4	Fax Number with STD Code	
5	Phone Number with STD Code-(Residence)	
6	Mobile Number	
7	Telex	
8	Telegram Code	
9	E-mail	

Place:

Date:

Signature of Tenderer

Seal of Manufacturer

Terms & Conditions:

1. The bidders who are registered as Micro and Small Enterprises (MSE) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or are registered with Central Purchase Organization (DGS&D) of GOI or concerned ministry or department or Start-ups as recognised by Department of Industrial Policy & Promotion (DIPP) are exempted from depositing EMD only on submission of self-certified copy of said certificate issued by the concerned authority for said purpose along with bid document. The exemption in EMD will be accepted only to the extent as per the limit of exemption given in the said certificate. The firm, if any, is advised to take exemption accordingly as per the limit mentioned in said exemption certificate, if not 100% exempted then deposit the remaining amount as EMD without which the tender will not be accepted. Bid security (EMD) would be refunded to the successful bidder on receipt of Performance Security.
2. The rates submitted by the tenderer shall not be allowed to withdraw. Non-accepting of supply order will be treated as failure on the part of tenderer & the Earnest Money/ Security Deposit/ Performance Security is liable to be forfeited.
3. Intending tenderers should have valid registration required for the above mentioned tender.
4. The firm is being permitted to give tenders in consideration of the stipulations on his part that after submitting his tenders, he will not resale from his offer or modify the terms and conditions thereof. If the tenderer fails to observe and comply with the foregoing stipulation the EMD will be forfeited by the RLBCAU. In the event of the offer made by the tenderer not being accepted, the amount of earnest money deposited by the tenderer will be refunded to him, in the manner prescribed by RLBCAU.
5. In import case(s) prices to be quoted on FOB only.
6. Agency commission must be clearly mentioned in the submission in respect of import consignment(s).
7. In case of Letter of Credit (irrevocable) in favour of the principals, the supply / delivery period shall be as per the standard norms and for any kind of amendment(s) on the request of the Indian agent in the Established Letter of Credit the additional bank charges shall be deducted from the deposit of the authorized Indian agent / agency concerned.
8. The Vice Chancellor, Rani Lakshmi Bai Central Agricultural University**,** Jhansi, reserves the right to reject any or all quotations in whole or in part without assigning any reason thereof at any stage. The decision of The Vice Chancellor, Rani Lakshmi Bai Central Agricultural University, Jhansi shall be final and binding on the Contractor/Agency/firm. The Vice Chancellor, Rani Lakshmi Bai Central Agricultural University, Jhansi also reserves the right to reduce or terminate the period of contract or to extend its duration in the interest of the Rani Lakshmi Bai Central Agricultural University, Jhansi for any justifiable reasons, not mandatory to be communicating to the tenderer.
9. Decision of Vice Chancellor, Rani Lakshmi Bai Central Agricultural University, Jhansi shall be final for any aspect of the contract and binding to all parties. That if any dispute and difference arises between the firm / supplier and Rani Lakshmi Bai Central Agricultural University, Jhansi the matter will be referred to the Sole arbitrator who will be amongst the OIC (Store) / other concerned officer of Rani Lakshmi Bai Central Agricultural University, Jhansi, nominated by The Vice Chancellor Rani Lakshmi Bai Central Agricultural University, Jhansi. The decision of the sole Arbitrator so appointed shall be final and binding on the parties. Arbitration proceedings shall be governed by the Arbitration & Constitution Act, 1996.