CHANDIGARH INSTITUTE FOR TRANSFORMATION
Appointments

CORRIGENDUM

The TORs for the posts of Team Leader, Sector Expert I and Sector Expert II, published on October 17, 2026, have been updated. The changes in experience are notified on the website: https:/www.chandigarh.gov.in/information/public-notices. The last date of submission of forms is now November, 20th, 2026.

CHANDIGARH INSTITUTE FOR TRANSFORMATION
Appointments

Planning & Evaluation Organization, Finance Department, Chandigarh Administration, under SSM, invites contractual applications:

No	Post	Monthly Remuneration
1	**Team Leader**	Rs. 1,50,000
2	**Sector Expert I** (Urban Infrastructure, Planning, Transport & Mobility)	Rs. 1,00,000
3	**Sector Expert II** (Environment, Climate Action & Eco-Tourism)	Rs. 1,00,000

Eligibility criteria and application forms available on the website: https:/www.chandigarh.gov.in/information/public-notices

Last date for submission of hard copies of application form along with self-attested copies of testimonials is 10th November, 2026. They can be physically submitted at Planning & Evaluation Organization, III Floor, Chandigarh Secretariat, Sector 9, Chandigarh, or via email at poplanning@gmail.com, by 10th November, 2026.

1	Name of Position	**Team Leader**
2	Number of positions	1(One)
3	Method of recruitment	Contractual through Open Market
4	Age Limit	Candidates should be below 50 years of age as on the date of advertisement
5	Period of Contract	Financial approval till Financial Year 2030-31
6	Location of Posting	Chandigarh
7	Remuneration (per month)	Rs1,50,000/-(Consolidated inclusive of all)
8	Education Qualification	**Essential** Masters in Economics or MBA or Post Graduate Diploma in Management (PGDM) or equivalent with considerable amount of field experience post highest qualification. **Desirable** Advanced diploma or specific degree in M&E, Project Appraisal & Risk Management, additional qualifications and published papers in the relevant field in newspapers/journals of repute.
9	Experience	Minimum 08 (Eight) years' experience relevant to the job description. Preference will be given to persons with on-field experience with State/UT government, work experience in project management, project appraisal, monitoring & evaluation, policy advocacy in the areas of governance, development-relate projects and programme implementation. Candidates should also have experience relating to leading teams and managing projects. The experience of internship/training will not be considered.
10	Job description/ Duties & Responsibilities	• To develop &monitor KPIs for UT Chandigarh and prepare report on monthly basis. • To collaborate with renowned institutions/organizations such as ISB, PEC, Panjab University etc. for keeping development roadmap aligned to latest sectoral advancements. • Provide independent insight on strategy proposed by consultancy firms/UN agencies/International Organizations on monthly basis. • To design and conduct 2 field surveys and studies on different sectors of the economy in collaboration with organizations of National and International repute. • Maintain synergy between the Planning & Evaluation Organization, Lead Knowledge Institution (LKI) and NITI Aayog. • To assist SIT in achieving its objectives in collaboration with NITI Aayog and the Lead Knowledge Institution (LKI). • Preparation of development strategies, sectoral targets and socio-economic goals as per the UT's requirements and roadmap to achieve the same. • Draft policy briefs, presentations and other documents.

		• Coordination with development partners and technical agency concerned. • Support mechanisms for strengthening horizontal and vertical coordination within Chandigarh Administration. • Assist UTin strengthening the monitoring & evaluation ecosystem. • Create and facilitate cross learning platforms. • Documentation of activities performed under SIT. • Preparation of the UT, regional and sectoral reports on regular basis. • Regular update on progress in UT using the portal maintained by NITI Aayog. • Plan and organize workshops and other events related to the SIT, including preparation of inputs for the workshop. • Perform such other functions as may be necessary for the interest of the Mission.
11	Knowledge and skills	• Experience in stake holder management • Experience in drafting report sander viewing detailed project reports • Prior experience with Government and other international organizations is desirable • Knowledge and experience related to National/State planning • Excellent Analytical and Problem-solving skills • Excellent IT skills
12	Language Requirements	Excellent verbal and written English and Hindi language skills and demonstrate ability to communicate effectively in a multi-cultural environment
13	Leave	• Entitled to have Chandigarh Administration enlisted holidays • Individuals will be entitled to leaves of 18 days in the entire year

1	Name of position	**Sector Expert – I (Urban Infrastructure, Planning, Transport & Mobility)**
2	Number of positions	1 (One)
3	Method of recruitment	Contractual through Open Market
4	Age Limit	Candidates should be below 50 years of age as on the date of advertisement.
5	Period of Contract	Financial approval till Financial Year 2030-31
6	Location of Posting	Chandigarh
7	Remuneration (per month)	Rs 1,00,000/- (Consolidated inclusive of all)
8	Education qualification	**Essential:** Masters in Architecture or MBA in relevant field or Post Graduate Diploma in Management (PGDM) in relevant field or Masters in Regional Planning or Urban Infrastructure or Transport & Mobility or in relevant field. **Desirable:** Advanced diploma or specific degree in Urban Infrastructure, Planning, Transport & Mobility Sector, published papers in the relevant field in newspapers/journals of repute.
9	Experience	Minimum 05 (Five) years' experience relevant to the job description. Preference will be given to persons with work experience in Urban Infrastructure, Planning, Transport & Mobility Sector. Candidates should also have experience relating to working in team and managing projects. The experience of internship/training will not be considered.
10	Job description/ Duties & Responsibilities	• To develop and monitor KPIs related to Urban Infrastructure, Planning, Transport & Mobility Sector for UT Chandigarh and prepare report on monthly basis. • To collaborate with renowned institutions/organizations such as ISB, PEC, Panjab University etc. for keeping development roadmap aligned to latest advancements in Urban Infrastructure, Planning, Transport & Mobility Sector. • Provide independent insight on strategy proposed by consultancy firms/UN agencies/International Organizations on Urban Infrastructure, Planning, Transport & Mobility Sector on monthly basis. • To design and conduct 2 field surveys and studies on Urban Infrastructure, Planning, Transport & Mobility Sector in collaboration with organizations of National and International repute. • Maintain synergy between the State Planning Department, Lead Knowledge Institution (LKI) and NITI Aayog. • To assist SIT in achieving its objectives in collaboration with NITI Aayog and Lead Knowledge Institution (LKI). • Evaluation and assessment of existing strategies, methodologies, and systems to improve the socio-economic condition of UT Chandigarh. • Preparation of development strategies, sectoral targets and socio-economic goals as per the UT's requirements and roadmap to achieve the same. • Draft policy briefs, presentations and other documents.

		• Coordination with development partners and technical agency concerned. • Support mechanisms for strengthening horizontal and vertical coordination within Chandigarh Administration. • Coordinate with UT officials for preparation of project proposals to be taken up for implementation by Chandigarh Administration. • Assist UT in strengthening the innovation ecosystem. • Assist UT in strengthening the monitoring and evaluation ecosystem. • Create and facilitate cross learning platforms. • Documentation of activities and emerging good practices performed by the SIT. • Support in preparation of UT, regional and sectoral reports on regular basis. • Support regular updates on progress in UT using the portal maintained by NITI Aayog. • Support in organizing workshops and other events related to the SIT, including preparation of inputs for the workshops. • Any other tasks assigned by the supervisor (Team Leader) as may be necessary in the interest of the Mission.
11	Knowledge and Skills	• Experience in stakeholder management • Experience in carrying out research and preparing policy briefs • Experience in drafting reports and reviewing detailed project reports • Prior experience with Government and other international organizations is desirable • Knowledge and experience related to National/State planning • Excellent Analytical & Problem-solving skills • Excellent IT skills
12	Language Requirements	Excellent verbal and written English and Hindi language skills and demonstrated ability to communicate effectively in a multi-cultural environment
13	Leave	• Entitled to have Chandigarh Administration enlisted holidays • Individuals will be entitled to leaves of 18 days in the entire year.

1	Name of position	**Sector Expert – II (Environment, Climate Action & Eco-Tourism)**
2	Number of positions	1 (One)
3	Method of recruitment	Contractual through Open Market
4	Age Limit	Candidates should be below 50 years of age as on the date ofadvertisement.
5	Period of Contract	Financial approval till Financial Year 2030-31
6	Location of Posting	Chandigarh
7	Remuneration (per month)	Rs 1,00,000/- (Consolidated inclusive of all)
8	Education qualification	**Essential:** Masters in Engineering or MBA in relevant field or Post Graduate Diploma in Management (PGDM) in relevant field or Masters in Environment or Climate Action or relevant field. **Desirable:** Advanced diploma or specific degree in Environment, Climate Action & Eco-Tourism Sector, published papers in the relevant field in newspapers/journals of repute.
9	Experience	Minimum 05 (Five) years' experience relevant to the job description. Preference will be given to persons with work experience in Environment, Climate Action & Eco-Tourism Sector. Candidates should also have experience relating to working in team and managing projects. The experience of internship/training will not be considered.
10	Job description/ Duties & Responsibilities	• To develop & monitor KPIs related to Environment, Climate Action & Eco-Tourism Sector for UT Chandigarh on monthly basis. • To collaborate with renowned institutions/organizations such as ISB, PEC, Panjab University etc. for keeping development roadmap aligned to latest advancements in Environment, Climate Action & Eco-Tourism Sector. • Provide independent insight on strategy proposed by consultancy firms/UN agencies/International Organizations on Environment, Climate Action & Eco-Tourism Sector on monthly basis. • To design and conduct 2 field surveys and studies on Environment, Climate Action & Eco-Tourism Sector in collaboration with organizations of National and International repute. • Maintain synergy between the State Planning Department, Lead Knowledge Institution (LKI) and NITI Aayog. • To assist SIT in achieving its objectives in collaboration with NITI Aayog and Lead Knowledge Institution (LKI).

		• Evaluation and assessment of existing strategies, methodologies, and systems to improve the socio-economic condition of UT Chandigarh. • Preparation of development strategies, sectoral targets and socio-economic goals as per the UT's requirements and roadmap to achieve the same. • Draft policy briefs, presentations and other documents. • Coordination with development partners and technical agency concerned. • Support mechanisms for strengthening horizontal and vertical coordination within Chandigarh Administration. • Coordinate with UT officials for preparation of project proposals to be taken up for implementation by Chandigarh Administration. • Assist UT in strengthening the innovation ecosystem. • Assist UT in strengthening the monitoring and evaluation ecosystem. • Create and facilitate cross learning platforms. • Documentation of activities and emerging good practices performed by the SIT. • Support in preparation of UT, regional and sectoral reports on regular basis. • Support regular updates on progress in UT using the portal maintained by NITI Aayog. • Support in organizing workshops and other events related to the SIT, including preparation of inputs for the workshops. • Any other tasks assigned by the supervisor (Team Leader) as may be necessary in the interest of the Mission.
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12	Language Requirements	Excellent verbal and written English and Hindi language skills and demonstrated ability to communicate effectively in a multi-cultural environment.
13	Leave	• Entitled to have Chandigarh Administration enlisted holidays. • Individuals will be entitled to leaves of 18 days in the entire year.

CHANDIGARH INSTITUTE FOR TRANFORMATION

(Under the aegis of Planning & Evaluation Organization, Chandigarh Administration, Chandigarh Secretariat, Sector 9, Chandigarh)

Application Form for Team Leader/Sector Experts

Passport size Photograph

APPLICATION FOR THE POST OF _____

I. Basic Details

1.	Name	
2.	Date of Birth (DD/MM/YYYY) (attach Class Xth certificate)	
3.	Father's Name	
4.	Marital Status	
5.	Husband's Name (if applicable)	
6.	Gender	
7.	Nationality	
8.	Address for Correspondence	
9.	Email ID	
10.	Contact No.	
11.	Alternate Contact No.	

II. Educational Qualifications

#	Exam	Discipline	Institution/University	Year of award of degree	% Marks
1.	Graduation				
2.	Post Graduation				
3.	M.Phil.				
4.	Ph.D.				
5.	Any other				

III. Professional Experience

(Starting with present position, list in reverse order every employment)

#	Organization Name & Address	Designation & Emoluments	Period of Service		Experience (in Years/Months)	Detailed Assignment & Role
			From	To		

IV. Past Projects/Assignments which best illustrates capability to handle the role applied for.

(Give details of best 3 such Projects/Assignments as per the format below):

- Name of the Project/Assignment:
- Employer:
- Year & Location:
- Positions held:
- Main Project/Assignment Features:

V. Skill Set suitable for this role

#	Essential Skill Sets	Demonstration
	Area of Skill Set	Quote the Serial No. of Assignment/Project undertaken among the 3 mentioned by you above which demonstrates this skill set

VI. Publications

#	Title of Publication	Details of Publisher (Newspaper/Book/Journal etc.)	Link/URL

VII. Personal Statement of Objective

(In 250 words, please state your long term career objectives and how you would be most suited to handle this assignment)

VIII. List of Documents Enclosed

i.

ii.

iii.

iv.

v.

Undertaking

I, the undersigned, certify that to the best of knowledge and belief, the above information correctly describes myself, my qualification and my experience. I understand that any willful misstatement described herein may lead to my disqualification or dismissal, if engaged.

Date: (Signature of Candidate)

Place: Name of Candidate