जी आर एस ई
GRSE
गार्डेन रीच शिपबिल्डर्स एंड इंजीनियर्स लिमिटेड
Garden Reach Shipbuilders & Engineers Ltd.
(भारत सरकार का उपक्रम, रक्षा मंत्रालय)
(A Government of India Undertaking, Ministry of Defence)
CIN NO.: L35111WB1934GOI007891
पंजीकृत और कॉर्पोरेट कार्यालय: "जीआरएसई भवन", 61, गार्डन रीच रोड, कोलकाता-700 024, फोन: +91 24698105, फैक्स: +91-33-24698150, वेबसाइट: www.grse.in
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Notification No. APP:01/25

Engagement of Trade Apprentices, Graduate Apprentices & Technician Apprentices

Opening Date for Online registration : 20.12.2025 (1400 hrs.)
Closing Date for Online registration : 10.01.2026 (2359 hrs.)

GARDEN REACH SHIPBUILDERS & ENGINEERS LTD. invites application through ONLINE mode for engagement of **220 APPRENTICES** (TRADE APPRENTICES, GRADUATE APPRENTICES and TECHNICIAN APPRENTICES) for the year 2025-26 under the Apprentices Act, 1961 as amended from time to time and Rules thereof, in the following trades / disciplines:

1) Trade Apprentice (Ex-ITI)

i) No. of vacancies: Total 80 (approx.)

ii) Trades:

Sl.	Designated Trade	Feeder ITI (NTC) Trade	Placement
a)	Fitter	Fitter	Kolkata and Ranchi
b)	Welder (G&E)	Welder (Gas & Electric)	Kolkata and Ranchi
c)	Electrician	Electrician	Kolkata and Ranchi
d)	Machinist	Machinist	Kolkata and Ranchi
e)	Pipe Fitter	Plumber	Kolkata only
f)	Carpenter	Carpenter / Wood Work Technician	Kolkata only
g)	Draughtsman (Mechanical)	Draughtsman (Mechanical)	Kolkata only
h)	Programming and Systems Administration Assistant (PASAA)	Computer Operator and Programming Assistant (COPA)	Kolkata only
i)	Electronic Mechanic	Electronics Mechanic	Kolkata only
j)	Painter	Painter (General)	Kolkata only
k)	Mechanic (Diesel)	Mechanic (Diesel)	Ranchi only
l)	Fitter (Structural)	Fitter	Kolkata only
m)	Secretarial Assistant (English)	Secretarial Practice (English) / Secretarial Assistant (English)	Kolkata only
n)	Mechanic Machine Tool Maintenance (MMTM)	Mechanic Machine Tool Maintenance (MMTM)	Kolkata only
o)	Information & Communication Technology System Maintenance (ICTSM)	Information & Communication Technology System Maintenance (ICTSM)	Kolkata only
p)	Mechanic Refrigeration and Air-conditioning	Refrigeration and Air-conditioning Technician	Kolkata only

iii) Duration of Training : 12 months

iv) Essential Qualification: Applicant should have passed All India Trade Test (AITT) for Craftsmen Training Scheme and possess a National Trade Certificate (NTC) issued by National Council for Vocational Training (NCVT), Govt. of India in the respective feeder trade mentioned above.

v) Candidates who have undergone Apprenticeship Training or undergoing Apprenticeship Training or registered for Apprenticeship Training under the Apprenticeship Act elsewhere are **not eligible**.

vi) Age limit: Minimum – 14 years of age as on 01.12.2025
(Candidates born on or before 01.12.2011)
Maximum – 25 years of age as on 01.12.2025
(Candidates born on or after 01.12.2000)
(Age relaxation applicable for SC/ST/OBC/PH candidates)

vii) Candidates must register themselves to the Apprenticeship Training Portal of MSDE, Govt. of India https://www.apprenticeshipindia.gov.in before applying online against this advertisement. If not registered so far, candidates may register at https://www.apprenticeshipindia.gov.in/candidate-registration

2) Trade Apprentice (Fresher)

i) No. of vacancies: Total 40 (approx.)

ii) Trades: Fitter, Welder (Gas & Electric), Electrician, Pipe Fitter, Machinist

iii) Duration of Training: As per Apprentice Act

iv) Training will be conducted in Kolkata based Units only.

v) Essential Qualification: Applicant should have passed Class 10th standard / Madhyamik or equivalent examination from recognized Central / State Board.

vi) Candidates who have undergone Apprenticeship Training or undergoing Apprenticeship Training or registered for Apprenticeship Training under the Apprenticeship Act elsewhere are **not eligible**.

vii) ITI passed candidates or candidates who have appeared for ITI examination are **not eligible** for Trade Apprentices (Fresher) vacancies.

viii) Age limit: Minimum – 14 years of age as on 01.12.2025
(Candidates born on or before 01.12.2011)
Maximum – 20 years of age as on 01.12.2025
(Candidates born on or after 01.12.2005)
(Age relaxation applicable for SC/ST/OBC/PH candidates)

viii) Candidates are advised to register themselves to the Apprenticeship Training Portal of MSDE, Govt. of India https://www.apprenticeshipindia.gov.in before applying online against this advertisement. If not registered so far, candidates may register at https://www.apprenticeshipindia.gov.in/candidate-registration

3) Graduate Apprentice

i) No. of vacancies: Total 40 (approx.)

ii) Disciplines:

Sl.	Discipline of Engineering	Subject fields in Engineering Degree Examination
a)	Mechanical	Mechanical Engineering, Mechanical & Production Engineering
b)	Electrical	Electrical Engineering, Electrical & Electronics Engineering
c)	Computer Science & Information Technology	Computer Science, Computer Technology, Information Technology
d)	Civil	Civil Engineering, Civil & Structural Engineering, Structural Engineering

iii) Duration of Training : 12 months

iv) Essential Qualification: Applicant should have a Degree in Engineering or Technology granted by a Statutory University or by an Institution empowered to grant such degree by an Act of parliament in the respective subject fields mentioned above.

v) Only the above mentioned subject fields will be considered. Any claim for equivalence to the subject fields will not be considered.

vi) Candidates who have passed Degree in Engineering / Technology examination in calendar year 2023, 2024 or 2025 are only eligible.

vii) Candidates who have undergone Apprenticeship Training or undergoing Apprenticeship Training or registered for Apprenticeship Training under the Apprenticeship Act elsewhere are **not eligible**.

viii) Candidates who possess work experience of one year or more are **not eligible**.

ix) Students who have completed Post Graduate qualification in Engineering (M.E / M.Tech / MBA) are **not eligible.**

x) Training will be conducted in Kolkata based Units only.

xi) Age limit: Minimum – 14 years of age as on 01.12.2025
(Candidates born on or before 01.12.2011)
Maximum – 26 years of age as on 01.12.2025
(Candidates born on or after 01.12.1999)
(Age relaxation applicable for SC/ST/OBC/PH candidates)

xii) Candidates must enrol themselves to the National Apprenticeship Training Scheme (NATS) Portal of Ministry of Education before applying online against this advertisement. If not enrolled so far, candidates may register at http://nats.education.gov.in

4) Technician Apprentice

i) No. of vacancies: Total 60 (approx.)

ii) Disciplines:

Sl.	Discipline of Engineering	Subject fields in Diploma in Engineering Examination
a)	Mechanical	Mechanical Engineering, Mechanical & Production Engineering
b)	Electrical	Electrical Engineering, Electrical & Electronics Engineering
c)	Electronics & Telecommunication	Electronics & Telecommunication Engineering, Electronics & Communication Engineering
d)	Civil	Civil Engineering, Civil & Structural Engineering, Structural Engineering

iii) Duration of Training : 12 months

iv) Essential Qualification: Applicant should have a Diploma in Engineering granted by a State Council or Board of Technical Education established by a State Government/ by University in the respective subject fields mentioned above.

v) Only the above mentioned subject fields will be considered. Any claim for equivalence to the subject fields will not be considered.

vi) Candidates who have passed Diploma in Engineering examination in calendar year 2023, 2024 or 2025 are only eligible.

vii) Candidates who have undergone Apprenticeship Training or undergoing Apprenticeship Training or registered for Apprenticeship Training under the Apprenticeship Act elsewhere are **not eligible**.

viii) Candidates who possess work experience of one year or more are **not eligible.**

ix) Students who have completed Graduate qualification in Engineering (B.E / B.Tech) are **not eligible.**

x) Training will be conducted in Kolkata based Units or in Ranchi Unit.

xi) Age limit: Minimum – 14 years of age as on 01.12.2025
(Candidates born on or before 01.12.2011)
Maximum – 26 years of age as on 01.12.2025
(Candidates born on or after 01.12.1999
(Age relaxation applicable for SC/ST/OBC/PH candidates)

xii) Candidates must enrol themselves to the National Apprenticeship Training Scheme (NATS) Portal of Ministry of Education before applying online against this advertisement. If not enrolled so far, candidates may register at http://nats.education.gov.in

5) Age Relaxation

i) Maximum age limit relaxation will be given as per Govt. Rules, subject to submission of relevant Certificate issued by Competent Authority.as follows:

Sl.	Category	Maximum age limit relaxation
a)	for Schedule Caste (SC) / Schedule Tribes (ST) candidates :	by 5 years
b)	for Other Backward Class - Non-Creamy Layer (OBC-NCL) candidates :	by 3 years
c)	for Physically Handicapped (PH) / Differentially Abled candidates :	by 10 years

6) Reservation

i) Reservation will be applied as per the provisions of the Apprentices Act 1961 and Apprenticeship Rules 1992 as amended from time to time.
ii) Applicants belonging to SC / ST category should produce their caste certificate in prescribed format issued by competent Authority.
iii) OBC candidates at the time of document verification, if shortlisted, have to submit declaration to the effect that the incumbent does not fall in Creamy Layer section and also to produce non-creamy layer certificate in the prescribed format as applicable for appointment for the posts under Govt. of India and Central Govt. Public Sector Undertaking. **OBC (Non-Creamy Layer) certificate by the Competent Authority should be issued within one year of date of verification.**
iv) Applicants belonging to Physically Handicapped (PH) category having disability of 40% or more are required to produce valid disability certificate issued by competent authority.

7) Application Procedure

i) The detailed advertisement and procedure of application are available in "**Career Section**" of GRSE Website: **www.grse.in** and in **https://jobapply.in/grse2025app**
ii) **Online Application Process**: All candidates have to submit ONLINE application through 'Career section' of GRSE website **www.grse.nic.in** or on **https://jobapply.in/grse2025app** . Please refer **"Guidelines to Apply Online"** in the portal for further information.
iii) **All candidates are required to apply through ONLINE mode ONLY. No other means / mode of submission of applications will be accepted.**
iv) Candidates are required to ensure eligibility as per the Detailed Advertisement before applying.
v) Applicants are advised to keep ready valid e-mail ID, mobile number and scan copy of his / her Passport size colour photograph (max. 100 KB size) before start filling the online application. The email ID and Mobile number provided in online application should remain valid for at least one year.
vi) Last date for online application is **10.01.2026**
vii) Candidates are advised to apply well in time to avoid any last-minute technical problems.
viii) While applying, the applicants must ensure that the particulars furnished by him / her are correct in all respect. In case it is detected at any stage of selection process or

even after engagement that he or she has furnished incorrect / false information or has suppressed any material fact or has submitted forged certificates / documents, his / her candidature will stand cancelled and apprenticeship liable to be terminated forthwith. Candidate may also render himself liable to criminal prosecution.

ix) After filing the Online Application, take print out of auto generated filled in Application Format and put signature of Candidate and Parent/Guardian at designated places.

x) **Candidates should keep a copy of the Application printout. Hard copy of application is not required to send to GRSE by post.** However, the same will have to be produced by the candidates at the time of document verification in GRSE.

8) Selection Process

i) **The mere fact that a candidate has submitted application against the advertisement and apparently fulfilling the eligibility criteria as prescribed in the advertisement would not bestow on him / her the right to be definitely considered for selection process.**

ii) Candidates applying for Trade Apprentice (Ex-ITI) can opt for Training either at Kolkata or at Ranchi. They will be considered accordingly for preparing the Merit List.

iii) Merit List based on marks scored in the Qualifying Examination in each trade / discipline i.e. AITT under CTS for Trade Apprentice (Ex-ITI), Degree in Engineering examination for Graduate Apprentice and Diploma in Engineering examination for Technician Apprentice.

iv) Common Merit List based on marks scored in class 10th standard / Madhyamik or equivalent examination will be prepared for selection of Trade Apprentices (Fresher). Allotment of trade will be made after joining in order of merit and availability of seats.

v) In case final aggregate grades / marks is not mentioned in Certificate or in Final marksheet, average marks of all the semesters / years will be considered as the marks scored in the Qualifying Examination.

vi) Wherever CGPA or other grades in qualifying examination are awarded, equivalent % of marks should be indicated in the application as per norms adopted by concerned University / Institute. **The candidate shall be required to submit a certificate to this effect from the University / Institute at the time of document verification**. Where there are no laid down norms for conversion to equivalent % of marks, in such cases equivalency will be drawn by dividing the candidate's CGPA by the maximum possible CGPA and multiplying the result with 100.

vii) The date of declaration of final semester / year result / issuance of mark sheet shall be deemed to be the date of acquiring Degree / Diploma in Engineering qualification and there shall be no relaxation on this account.

viii) In case the date of declaration of result is not mentioned in the Mark Sheet, the candidate shall be required to submit a certificate mentioning the date of publication of result from the Principal of the Institute / College from where the candidate pursued his course, along with his application form.

ix) In the event of tie in total marks obtained by the candidates, age seniority will be considered i.e. candidate who is older will get preference.

x) Candidates will be called for document verification in the order of merit. They are required to submit ORIGINAL documents along with one set of self-attested photocopies of documents in regards to educational qualification, age and caste/PH (if applicable) and other documents as specified in the advertisement. Candidature will be rejected in case candidates failed to produce the original document or he/she is found not satisfying the eligibility criteria.

xi) Shortlisted candidates shall undergo Medical Examination and will have to be declared "Medically Fit" by GRSE Medical Officer before engagement as Apprentice in GRSE. Final selection of candidate is subject to medical fitness by Company's Medical Officer as per company's Rules.

xii) GRSE being a Government of India Undertaking under the Ministry of Defence, it is mandatory to submit Police Verification Report for residential address area from competent authority at the time of joining for training. Failure to submit the above report may lead to the cancellation of engagement as Apprentice.

xiii) If selected, candidates can be posted to any Unit / Department of the Company for the Apprenticeship Training.

xiv) The selected candidates must execute a **Contract** with respective authority as per the Apprenticeship Act.

9) Stipend

i) Apprentices engaged will be paid stipend as per following rates:

Sl.	Apprentice Category	Placement	Stipend per month	
a)	Trade Apprentice (Fresher)	Kolkata	1st year	₹ 8,200/-
			2nd year	₹ 9,020/-
b)	Trade Apprentice (Ex-ITI)	Kolkata / Ranchi	₹ 9,600/- or ₹ 10,560/-	
c)	Graduate Apprentice	Kolkata	₹ 15,000/-	
		Ranchi	₹ 12,500/-	
d)	Technician Apprentice	Kolkata / Ranchi	₹ 10,900/-	

ii) The Apprentices shall **not** be entitled to any other benefit / facilities / allowances apart from the consolidated stipend.

iii) It may please be noted that, the monthly amount of stipend payable to the selected Apprentice is directly credited in his/her Saving Bank account, where ECS facility is available. Selected candidates should therefore have a saving Bank Account in his/her name where the amount of stipend can be credited directly by ECS every month. No cheque will be issued / cash payment will be made by the company. It may please be noted that, as per the directives from Income Tax Department, every individual receiving payment from the company must have a PAN (Permanent Account Number). It is thus mandatory for the selected candidates to have their PAN card. The candidates are therefore advised to open Saving Bank account in a Public Sector / Private Sector Schedule Banks and obtain PAN Card from the concern authority at the earliest.

10) General Instructions

i) The above mentioned trades / disciplines and numbers are indicative and subject to change without prior notice. The decision of the GRSE management will be final and no appeal will be entertained.

ii) GRSE reserves the right to increase / decrease the number of seats. Filling up of seats is solely at the discretion of the management based on suitability of candidates and no claim will arise for engagement, if some of these seats are not filled due to any reason.

iii) **ITI / Degree Engineering / Diploma Engineering qualification acquired through Part-time / Distance learning mode will not be considered.**

iv) Only Indian Nationals can apply.

v) No TA/DA will be paid to the applicants called for any stage of the selection process.

vi) In case of any ambiguity / dispute arises on account of interpretation in versions other than English, the English version will prevail.

vii) **Information related to engagement process like document verification schedule, medical examination schedule, selection etc. will be hosted in GRSE website www.grse.in**

viii) After completion of training, the Apprenticeship contract will be terminated. **It shall not be obligatory on the part of GRSE to offer any employment to the apprentice on completion of period of apprenticeship training.**

ix) Suppression of information / facts will lead to disqualification at any stage of selection process.

x) Please note that candidature of the candidate is liable to be cancelled if he/she submits more than one application for same post.

xi) Candidates may be asked for submission of any additional documentary evidence in support of eligibility of the applicants.

xii) The Apprentices shall have to arrange Boiler Suit, Safety Shoes, Helmet and shall follow Safety Rules during their Apprenticeship Training

xiii) Rules/guidelines, as may be prescribed by the Govt./framed by GRSE from time to time, shall apply.

xiv) For any dispute, the Jurisdiction shall be Kolkata.

xv) All correspondence with candidates shall be done through e-mail only. All information regarding schedule of Document Verification, Medical test, Joining etc. shall be provided through e-mail / uploading on GRSE website. Responsibility of receiving, downloading and printing of information shall be of the candidate only. GRSE will not be responsible for any loss of e-mail sent, due to invalid / wrong e-mail ID provided by the candidate or delivery of e-mails to Spam/Bulk mail folder or for delay / non-receipt of information if a candidate fails to access his/ her mail/ website in time or DND activated mobile no. etc. GRSE will not be responsible for any postal delay also.

xvi) **Corrigendum/Addendum/Updates would be uploaded only on GRSE website www.grse.in**

xvii) Decision of GRSE Management in all matters related to the engagement process of Apprentices like eligibility, acceptance/rejection of any application etc. will be final and binding on the candidates and no inquiry / correspondence will be entertained in this regard.

xviii) Any form of canvassing will disqualify the candidature.

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