No. 7/13/2024-PESB
भारत सरकार/ Government of India
कार्मिक एवं प्रशिक्षण विभाग / Department of Personnel & Training
लोक उद्यम चयन बोर्ड / Public Enterprises Selection Board
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ब्लॉक संख्या 14, सी.जी.ओ. कॉम्प्लेक्स, लोदी रोड
Block No.14, C.G.O. Complex, Lodhi Road
नई दिल्ली/ New Delhi – 110003
दिनांकित/ Dated: 27th November, 2024

Subject: Selection for the post of Director (Corporate Planning & Personnel), Garden Reach shipbuilders & Engineers Limited (GRSE), a schedule 'A' CPSE.

The Public Enterprises Selection Board (PESB) is seeking qualified candidates for the post of Director (Corporate Planning & Personnel), Garden Reach shipbuilders & Engineers Limited (GRSE), a schedule 'A' CPSE, the scale of pay of the post being Rs. 180000 – 340000/-. A copy of the job description for the post is enclosed.

2. It is requested that names of all candidates for the said post along with their applications, in the prescribed format, duly verified may kindly be forwarded so as to reach the PESB is by 15.00 hours on **03rd January, 2025**. The applications of all candidates are to be addressed to Ms. Nita Kejrewal, Secretary (PESB), Room No. 523, Public Enterprises Bhawan, Block No. 14, CGO Complex, Lodhi Road, New Delhi. ACRs and Vigilance profile may also be kept ready for being furnished as and when the selection meeting is scheduled. It is further requested that the vacancy for the post may also be uploaded on the website of the Ministry/ Department for wider publicity.

3. It may also be brought to the notice of all concerned that applications for the post are submitted sufficiently in advance of the prescribed last date so that the duly verified applications are submitted to PESB within the stipulated time & date.

Encl.: As above

Sd/-
(Mohammad Jainuddin)
Under Secretary to the Govt. of India
24363817

Department of Defence Production,
(Shri Sanjeev Kumar, Secretary)
South Block, New Delhi- 110011

Copy for similar action to: - Chairman & Managing Director, Garden Reach Shipbuilders & Engineers Limited (GRSE), Shipyard House, A1/ 314, Block – A1, Nauroji Nagar, Safdarjung Enclave, New Delhi – 110029 with a request for further necessary action wrt para 3 above.

1. All Chief Executives of other Central PSUs (including subsidiaries) for circulation amongst the eligible candidates.
2. Establishment Officer, Department of Personnel & Trg. Ministry of Personnel, PG & Pensions
3. All Chief Secretaries of State Governments & UTs

For circulating the vacancy among Government Officers.

4. (I) Defence Secretary, South Block, New Delhi.
   (II) Military Secretary MS(X), South Block, New Delhi-110011.
   (III) AOP, Air HQrs.,Vayu Bhavan New Delhi.
   (IV) COP, Naval HQrs. 'C' Wing, Sena Bhawan, New Delhi

27/11/2024

(Mohammad Jainuddin)
Under Secretary to the Govt. of India

Advt.No. - 120/2024

No. : 7/13/2024-PESB

भारत सरकार
Government of India
कार्मिक एवं प्रशिक्षण विभाग
Department of Personnel & Training
(लोक उद्यम चयन बोर्ड)
(Public Enterprises Selection Board)

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ब्लॉक संख्या 14, सी.जी.ओ. कॉम्प्लेक्स, लोदी रोड़
Block No.14, C.G.O. Complex, Lodhi Road
नई दिल्ली / New Delhi– 110003
Dated : 27/11/2024

सी. पी. एस. ई. का नाम NAME OF THE CPSE	Garden Reach Shipbuilders & Engineers Limited
पद का नाम NAME OF THE POST	Director (Corporate Planning & Personnel)
रिक्ति की तारीख DATE OF VACANCY	01.05.2025
सी. पी. एस. ई. की अनुसूची SCHEDULE OF THE CPSE	Schedule A
पद का वेतनमान SCALE OF THE POST	Rs. 180000 – 340000 (IDA)

I. COMPANY PROFILE

Garden Reach Shipbuilders & Engineers Limited (erstwhile Garden Reach Workshop Limited) was incorporated on 1934 and was taken over by the Government of India in 1960. The primary objective of the company is to construct warships and auxiliary vessels for the Indian Navy and the Indian Coast Guard. It has a diversified product range and a vast reservoir of honed skills in the art of shipbuilding, ship repairing, production of diesel engine, Portable Steel Bridges, Automated Platforms and other high technology engineering products. GRSE has seven units in and around Kolkata and a Diesel Engine plant at Ranchi. GRSE is a Schedule ' A' company under the administrative jurisdiction of D/o Defence Production, Ministry of Defence.

Its Registered and Corporate Offices is in Kolkata, West Bengal.

The company employed 1573 regular employees (Executives: 469, Non-executives: 1104) as on 31.03.2024.

The authorized and paid up capital of the Company was Rs. 125 crores and Rs. 114.55 crores respectively as on 31.03.2024.

The shareholding of the Government of India in the CPSE is 74.5% as on 31.03.2024.

The company is listed in both NSE and BSE.

II. JOB DESCRIPTION AND RESPONSIBILITIES

Director (Corporate Planning & Personnel) is a member of the Board of Directors of GRSE and will

report to Chairman and Managing Director. He/ She is responsible for preparing short and long-term corporate plans, marketing strategies, export marketing, assessment of the capacity utilization and identifying potential for diversification. Responsibility of Personnel function includes organizational planning & development, performance-appraisal of the managerial personnel, management development and industrial relations. He/ She is also responsible for planning and execution of capital works associated with infrastructure upgradation including civil repairs and for the management of the Company's estate and immovable assets.

III. ELIGIBILITY

1. AGE : On the date of occurrence of vacancy (DOV)

Age of superannuation 60 years			
Internal		Others	
Minimum	**Maximum**	**Minimum**	**Maximum**
45	2 years residual service as on the date of vacancy w.r.t. the date of superannuation.	45	3 years residual service as on the date of vacancy w.r.t. the date of superannuation.

2. EMPLOYMENT STATUS:

The applicant must, on the date of application, as well as on the date of interview, be employed in a regular capacity – and not in a contractual/ad-hoc capacity – in one of the followings:-

(a) Central Public Sector Enterprise (CPSE) (including a full-time functional Director in the Board of a CPSE);

(b) Central Government Group 'A' Officers including the Armed Forces of the Union and All India Services and officers from Public Sector Banks/ Financial Institutions/ Autonomous Bodies, etc;

(c) State Public Sector Enterprise (SPSE) where the annual turnover is ***Rs.2,000 crore or more;**

(d) Private Sector in company where the annual turnover is ***Rs.2,000 crore or more. Preference would be given to candidates from listed Companies.**

(* The average audited annual turnover of three financial years preceding the calendar year in which the post is advertised shall be considered for applying the approved limits)

3. QUALIFICATION:

The applicant should be an Engineering graduate preferably in Mechanical/ Naval Architecture or Marine Engineering with good academic record from a recognized University/ Institution.

Post Graduate Diploma or Degree in Personnel Management/ Human Resorces Management or Masters in Business Administration (MBA)/ Post Graduae Diploma/ Programme in Management (PGDM/ PGPM) from a recognized University/ Institution, will be desirable.

4. EXPERIENCE:

The applicant should have at least five years of cumulative experience during the last ten years in Shipbuilding/ Ship repair/ Submarine sector in an organization of repute preferably with one year experience in preparation of Corporate Plans/ Personnel/ HR Management, at a senior

level.

5. PAY SCALE:

(a) Central Public Sector Enterprises-

Eligible Scale of Pay

(i) Rs. 7250-8250 (IDA) Pre 01/01/1992

(ii) Rs. 9500-11500 (IDA) Post 01/01/1992

(iii) Rs. 20,500-26,500 (IDA) Post 01/01/1997

(iv) Rs. 51300-73000 (IDA) Post 01/01/2007

(v) Rs. 120000-280000 (IDA) Post 01.01.2017

(vi) Rs. 18400-22400 (CDA) Pre-revised Post 01.01.1996

(vii) Rs. 37400-67000 + GP 10000 (CDA) Post 01/01/2006

(viii) Rs. 144200-218200 (Level 14) (CDA) Post 01/01/2016

Note: For internal candidates of Garden Reach Shipbuilders & Engineers Limited, the eligible scale is Rs. 100000-260000 (IDA) 01/01/2017 or equivalent.

The minimum length of service required in the eligible scale will be one year for internal candidates, and two years for others as on the date of vacancy.

(b)

(i) Group 'A' officers of the Central Government including All India Services (AIS) and Autonomous Bodies etc. should be holding a post of the level of Joint Secretary in Govt. of India or carrying equivalent scale of pay on substantive basis on the date of application.

(ii) Applicants from Public Sector Bank/ Financial Institutions should be holding at Board level or at least a post of the level immediately below the Board level for one year on the date of application.

(iii) Applicants from the Armed forces of the Union should be holding a post of the level of Major General in the Army or equivalent rank in Navy/Air Force on the date of application.

(c)

Applicants from State Public Sector Enterprises/ Private Sector should be working at Board level position or at least a post of the level immediately below the Board level on the date of application.

6. CONDITION OF IMMEDIATE ABSORPTION FOR CENTRAL GOVERNMENT OFFICERS

Central Government Officers, including those of the Armed Forces of the Union and the All India Services and officers from Public Sector Banks/ Financial Institutions/ Autonomous Bodies etc., will be eligible for consideration only on immediate absorption basis.

IV. DURATION OF APPOINTMENT

The appointment shall be for a period of five years from the date of joining or upto the date of superannuation or until further orders, whichever is earlier.

V. SUBMISSION OF APPLICATIONS

Applicants should submit their applications on-line only as per the format.

1. The applicants should submit their applications through proper channel as follows:

(a) Group 'A' Central Government Officers, including those of the Armed Forces of the Union and All India Services; through Cadre Controlling authority.

(b) Officers from Public Sector Banks/ Financial Institutions/ Autonomous Bodies, etc: through their Administrative Ministry/ Department of the Govt. of India.

(c) CMDs/MDs/Functional Directors in CPSE: through the concerned Administrative Ministry;

(d) Below Board level in CPSE: through the concerned CPSE;

(e) CMDs/MDs/Functional Directors in State PSE: through the concerned Administrative Secretary and Cadre Controlling Authority, if any, of the State Government;

(f) Below Board level in SPSE: through the concerned SPSE.

(g) Private Sector: directly to the PESB.

2. Applicants from Private Sector must submit the following documents along with the application form:

(a) Annual Reports of the Company in which currently working for the 3 financial years preceding the calendar year in which the post is advertised **(please provide URL or attach/enclose copies);**

(b) Whether the company is listed or not; if yes, the documentary proof **(please provide URL or attach/enclose copies);**

(c) Evidence of working at Board level or at least a post of the level immediately below the Board level;

(d) Self-attested copies of documents in support of age and qualifications.

(e) Relevant Jobs handled in the past with details.

VI. UNDERTAKING BY THE APPLICANT

An applicant has to give an undertaking as a part of the application that he/she will join the post, if selected. If an applicant does not give such undertaking, the application would be rejected.

1. For candidates from Central Government including the Armed Forces of the Union and All India Services and officers from Public Sector Banks/Financial Institutions/ Autonomous Bodies etc:

(a) The appointment is on immediate absorption basis.

(b) If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.

(c) Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

2. For candidates from CPSE

a. If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE other than the one to which the candidate belongs.

b. Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE other than the one to which

the candidate belongs.

3. For candidates from SPSE/ Private Sector

a. If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.

b. Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

4. In the above cases, no request for relaxation or otherwise would be entertained.

VII. THE APPLICANTS CAN EITHER

(a) fill up the **Application Form online only** against this Job Description on the website of PESB - https://pesb.gov.in/ and thereafter **forward it online**, as specified in para V(1);

Or

(b) fill up the **Application Form online only** against this Job Description on the website of PESB - https://pesb.gov.in/, take a printout and send it offline, as specified in para V(1).

Total timeline for receipt of applications in PESB is 30 days from the date of publication of advertisement in leading National Dailies. Last date for submission of applications by the applicants is by 03:00 PM on 25.12.2024. Last date for nodal officers to forward applications to PESB is by 03:00 PM on 03.01.2025 . No application shall be entertained under any circumstances after the stipulated date. Incomplete applications and applications received after the stipulated date shall be REJECTED.

VIII. Board reserves the right to shortlist applicants for interview, keeping in view the extant guidelines issued from time to time.

IX. Applications are to be addressed to

Secretary,
Public Enterprises Selection Board, Public Enterprises Bhawan,
BlockNo. 14, CGO Complex, Lodhi Road, New Delhi-110003.

ALL CORRESPONDENCE WITH THE PUBLIC ENTERPRISES SELECTION BOARD SHOULD BE ADDRESSED TO **SECRETARY, PUBLIC ENTERPRISES SELECTION BOARD** ONLY.