

(A Govt. of Maharashtra Undertaking)
CIN: U40109 MH2005SGC153645

MAHARASHTRA STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED

ARCHIVAL POLICY

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1. Background

Regulation 30(8) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("**SEBI Listing Regulations**") refers to an archival policy as per which, all events or information which has been disclosed to the Stock Exchange(s) (*defined below*) under Regulation 30 of the SEBI Listing Regulations shall be hosted on the website of Maharashtra State Electricity Distribution Company Limited for a minimum period of five years and thereafter as per the archival policy of the Company, which will be disclosed on its website i.e. www.mahadiscom.in.

2. Purpose

The purpose of this document is to formulate a policy for archival of the disclosures made on the website for information and events communicated to the Stock Exchanges (*defined below*) under Regulation 30 of the SEBI Listing Regulations.

3. Definitions

"**Applicable Laws**" means securities laws defined under Regulation 2(1)(zf) of the SEBI Listing Regulations and other laws and statutes applicable to the Company, mandating archival/preservation of documents.

"**Board**" means board of directors of the Company as constituted from time to time.

"**Company**" means Maharashtra State Electricity Distribution Company Limited.

"**Company Secretary and Compliance Officer**" means the company secretary and compliance officer appointed by the Board.

"**Document/s**" includes all papers, documents, agreements, filings, forms, memos, correspondences, records, files, books, etc., of the Company in physical or electronic forms.

"**Chairman and Managing Director**" means the managing director appointed by the Board and the shareholders of the Company.

"**Effective Date**" means the date on which such Policy shall become effective i.e. 20th November 2026.

"**Policy**" means this archival policy formulated by the Company for archival of the disclosures made on the website relating to information and events communicated to Stock Exchanges (*defined below*).

"**Stock Exchanges**" means the BSE Limited and the National Stock Exchange of India Limited.

4. Archival Process

i. All the relevant disclosures of information and events communicated to the Stock Exchanges under Regulation 30 of the SEBI Listing Regulations will be hosted on the website of the Company under the section titled "*Investor Relations*" for a period of five years, and thereafter the same shall be archived so as to be available for retrieval for such period as may be decided by the Chairman and Managing Director of the Company.

ii. Subsequently, anyone intending to review archived information and events communicated to the Stock Exchanges may write to the Company Secretary and Compliance Officer of the Company.

iii. This policy will be periodically reviewed and amended based on any changes in the laws, rules and regulations applicable to the Company from time to time or changes in internal processes.

iv. Adoption of this policy shall be communicated to the Stock Exchange(s) where the Company's equity shares are listed. This policy shall also be disclosed on the website of the Company.

For Maharashtra State Electricity Distribution Company Ltd.

Sd/-

Dt. 20.11.2026 **Director (Commercial)**